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Architectural drawing of the new County buildings.

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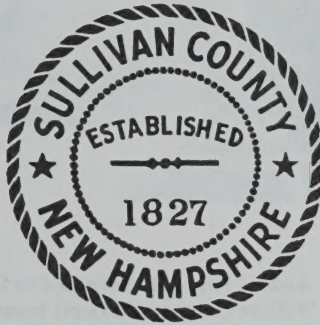
ANNUAL REPORTS

Sullivan County

New Hampshire

Annual Reports

of the Commissioners, Treasurer
and other County Officials



**SULLIVAN COUNTY
NEW HAMPSHIRE**

**For the Year Ending
December 31, 1986**



This 1986 Sullivan County Annual Report is dedicated to Catherine (Kay) L. Waltz, who served as Director of Welfare (Human Services) from June 4, 1956, to December 31, 1986. The County is deeply indebted to Mrs. Waltz for her thirty years of dedicated service to those individuals in need of assistance. Her caring and understanding will be sorrowfully missed by all.

Produced by
NEWPORT LITHO INC.
Newport, N.H.

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COUNTY OFFICERS

COMMISSIONERS*

Sydney J. Clarke, Chairman	Claremont
Sheila M. Stone, Clerk	Meriden
Anthony C. Maiola	Newport

BUSINESS MANAGER

Robert Hemenway	Newport
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COUNTY COORDINATOR

Catherine Thurston	Newport
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TREASURER*

Peter R. Lovely	Newport
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ATTORNEY*

Edward J. Tenney, II	Claremont
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CLERK OF SUPERIOR CLERK

Henry Shaheen	Newport
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JUDGE OF PROBATE

Harry V. Spanos	Newport
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REGISTRAR OF DEEDS*

Sharron A. King	Newport
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REGISTRAR OF PROBATE*

Diane M. Davis	Newport
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SHERIFF*

Edward J. Bruno, Sr.	Newport
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AUDITOR

Robert E. Snyder	Norwich, Vt.
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MEDICAL REFEREE

Warren L. Franz, M.D.	Newport
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DEPUTY SHERIFFS

Albert A. Gobin, Newport	Arnold Greenleaf, Newport
Frederick J. Domini, Charlestown	William J. Ball, Newport
Doris H. Courtemanche, Claremont	Kenneth R. Ranney, Claremont
Elroy R. Rock, Alstead	Jesse W. Scott, Newport
Edgar H. Masone, Newport	Edward J. Tenney, II, Claremont
Charles E. Come, Claremont	

SPECIALS

Barbara E. Sprague	Windsor
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**SULLIVAN COUNTY HOME
AND NURSING HOSPITAL**

SUPERINTENDENT & ADMINISTRATOR

Mary Louise Horn

MEDICAL STAFF

Richard Hutchins, M.D.

Judith B. Brogren, Director Nursing Services

COMMISSIONERS OFFICE

Sharon E. Curtis, Human Services Director

Catherine E. Thurston, County Coordinator

Doireann H. Violette, Secretary & Receptionist

Catherine L. Waltz, Human Services

CUSTODIAN

Wilfred Legacy, Newport

SULLIVAN COUNTY CONVENTION

Robert J. Brodeur, Claremont

Carmine F. D'Amante, Claremont

Irene C. Domini (Clerk), Charlestown

Paul M. Johnson (V. Chair.), Newport

Cynthia M. McKee, Claremont

Kurt A. Normandin, Claremont

Merle W. Schotanus (Chair.), Grantham

Sara M. Townsend, Meriden

John E. Call, Newport

George F. Disnard, Claremont

Mildred Ingram, Acworth

Eric N. Lindblade, Charlestown

Constance M. Mehegan, Sunapee

Beverly T. Rodeschin, Newport

Roma A. Spaulding, Claremont

John A. Tucker, Claremont

EXECUTIVE COMMITTEE

John E. Call

George F. Disnard (Chairman)

Eric N. Lindblade

Constance M. Mehegan

Beverly T. Rodeschin (Clerk)

Newport

Claremont

Charlestown

Sunapee

Newport

*Elected Officials

PUBLIC HEARING ON COMMISSIONER'S BUDGET FOR 1986

The public hearing on the Commissioners submitted budget was brought to order by Rep. Merle Schotanus at 7:10 p.m. Wednesday, December 18, 1985 at the Newport Court House. Delegation members in attendance were: Rep. Townsend, Johnson, Rodeschin, Lindblade, Call, Brodeur, Normandin, Domini, Disnard, Spaulding, Mehegan and Schotanus. Excused were Ingram, Ab. D'Amante, Tucker, McKee. Commissioners Stone and Maiola were also present. Chairman Clarke was absent due to ill health.

Chairman Schotanus made a brief statement on the proceedings of the hearing and asked if reporters would please inform the public on review process and how it works. After which Commissioners made a general statement, quoting figures and reductions in the 1986 budget. Commissioner Maiola stated Commissioners have no control over \$753,631.00 in budget (\$337,816.00 Insurance, up from last year, \$300,815.00 Interest on County Government, \$115,000.00 for new roof on County Home). Also salaries which are not included. Commissioner Stone stated total budget in report reads \$8,628,808.00. Our State Court assessment is \$70,000.00—reducing budget by \$37,494.00. Three (3) security guards have been taken out at salaries of \$39,000.00, but added one (1) part-time at \$5,995.00. Revenues \$4,942,103.00 (up by 12% from 1985) 1986 budget now reads \$8,558,309.00 (up 17%) total to be raised by taxes \$3,616,206.00.

Comments by public followed: Mr. Johnson of Cooperative Extension Service asked why they were included under grants and not in regular budget. Commissioner Stone stated when looking over budget there was no other place to put them. Senator George Wiggins questioned high figures in budget pertaining to Register of Deeds (on outside services), Sheriff (on salaries), County Home (on reimbursements from Medicaid), and Public Welfare (on Intermediate Nursing Care and others). Explanations were addressed by proper departments. Also had comments on the farm costing so much and the fact that Sunapee pays around \$408,000.00 now and with new budget would be paying between \$500,000.00 and \$600,000.00 for very little services from the County. Mrs. Horn tried to defend the increase in budget for the farm citing that the farm anticipates revenue of \$224,000.00 in fiscal 1986. Ms. Celestine Wiggins, Women's Supportive Group, promoted agency's cause. Mr. Reney of Grantham echoed Senator Wiggins' feelings on small towns paying so much to County and getting so little in return. Grantham pays to the County \$335,000.00 and possibly over \$400,000.00 in 1986. Also felt Mrs. Horn's revenue estimate for the farm was quite high. Mr. Peter Wolfe, President - Lake Sunapee Area Mediation Program, Inc., detailed where some of his funds come from. Sue Elder (EDA) thanked Commissioners for added money in next year's budget. Sue Scanlon of County Coach told of plight of her agency and fears she has for future. Her insurance has gone up 400%. Commissioner Maiola stated Commissioners' budget is telling delegation what is needed, now it's up to them. Commented on Senate Bill I and the terrible shape we are in because of status of this bill. Senator Wiggins stated it would probably continue to be so. Representative Call had question for Senator Wiggins. Is state looking into pooling of insurance with the possibility of including counties and towns. Senator Wiggins replied that it's not state, it's Municipal Association that is forming pool and doing a study on feasibility which would accept counties, towns, etc. Representative Johnson asked Peter Wolfe if his program is mandated. Mr. Wolfe said yes, 75% state and 25% from county. Representative Johnson asked them why must we include you in grants? Commissioner Stone said Commissioners felt they did not know when money would be coming through or how much we would be getting. Did not feel comfortable removing program from budget. County has approximately 54 kids and will possibly have more in the future. Representative Johnson asked about rental income for Court House. Commissioner Maiola said we will be receiving

\$102,965.00. Finance Committee members were only ones to receive copy of notification since Commissioners received information late from state. Sorry. Representative Disnard made motion we accept Commissioners' proposed budget as presented for financial committee review. Seconded by Representative Lindblade. Carried unanimously.

Public hearing was concluded at 8:10 p.m.

Respectfully submitted,
Irene Domini, Clerk

MINUTES OF COUNTY DELEGATION MEETING FINANCE COMMITTEE

The meeting of the Finance Committee was held in the Probate Court Room, Main Street, Newport, NH on January 3, 1986.

The meeting was called to order at 9:05 a.m. by George Disnard, Chairman. Beverly Rodeschin was the recording clerk. Members present were: Finance Committee Representatives Disnard, Call, Mehegan, Rodeschin and Schotanus (ex-officio); Commissioners Clarke, Stone and Maiola; County Co-Ordinator Cathy Thurston; Press - Alleyne Abate (Eagle Times).

New Business

This was the first scheduled meeting of the Finance Committee to go over the Commissioners' 1986 County Budget request. The following were present to discuss budget concerns in their departments: Peter Lovely, County Treasurer; at this time Mr. Lovely presented a written request for a meeting for vote approval for Treasurer to borrow \$3,800,000.00 Revenue Anticipation Notes. This meeting will be January 14, 1986 at 7:30 p.m. in the Sugar River Savings Bank Community Room, Newport, NH. Kay Waltz, Public Welfare; discussion on Senate Bill 1 and how it will affect the budget. Disnard and Rodeschin have been working with State Welfare Department and hope to receive figures from them which should be helpful in the budget making process. Sharron King, Register of Deeds; discussion on outside services increase. This is for computer system; complete 10-year index and a back-up system for records. Also Mrs. King made a request for a \$5,000.00 salary increase. She stated she was the lowest paid Register of Deeds in the state and of all her hours of work and improvements made in the office her first year as Register. Diane Davis, Register of Probate. Commissioners—the following areas of the budget were discussed: audit, sale of Claremont property (\$80,000.00, closing date February 4, 1986), sale of wood revenue to high, farm to be discussed at next scheduled meeting. The 1985 surplus figure will be given to the Finance Committee after January 15. Salary increase for all County employees has been set at 5.1% by Commissioners. No discussion on grant requests took place because of inclement weather.

The meeting was adjourned at 11:35 a.m.

Beverly Rodeschin,
Clerk

MINUTES OF COUNTY DELEGATION MEETING FINANCE COMMITTEE

The morning meeting of the Finance Committee was held in the Probate Room, Broad Street, Claremont, NH and the afternoon meeting was held in the Conference Room, Sullivan County Home, Unity, NH on January 10, 1986.

The meeting was called to order at 9:00 a.m. by George Disnard, Chairman; Beverly Rodeschin was the recording clerk. Members present were: Finance Committee Representatives Disnard, Call, Mehegan, Lindblade, Rodeschin and Schotanus (ex-officio); Commissioners Maiola, Clarke and Stone (afternoon); County Administrator Mary Louise Horn; Assistant County Administrator Richard Breed.

New Business

This was the second scheduled meeting of the Finance Committee to go over the Commissioners' 1986 County Budget request. The following were present to discuss budget concerns in their departments: Ed Tenney, County Attorney; questions on increases in 4146, 4170, 4149 and 4147 could not be answered by County Attorney and suggested the Chairman get the answer from County Co-ordinator, Cathy Thurston. The County Attorney also wanted it noted he did not request a pay increase. Ed Bruno, County Sheriff; questions were in the areas of overtime, travel, new equipment (car and radio) and the possibility of increasing revenue to \$40,000.00 or \$45,000.00. It was also noted that the state would pay 75% of transporting juveniles under Senate Bill 1.

The meeting was recessed at 11 a.m. for lunch and travel to County Home. The afternoon meeting was called to order by Chairman Disnard at 12:50 p.m.

Mary Horn, County Complex Admin. and Assistant County Admin. Breed; discussion on revenues, rates, occupancy, security, salaries, a new shared home, and new equipment. A list of new equipment will be presented to committee at next meeting to complete County Complex portion of budget.

At 2:45 Commissioners requested a meeting on the proposed farm operation for 1986.

Discussion on Mr. Wirkkala, Farm Manager, resignation effective February 14. Possible discontinuation of dairy herd operation by April 30, 1986; President Reagan's 1985 Farm Bill. It was suggested the Commissioners hold a public hearing for input and answers to questions on land, taxes and vegetable management.

The only official action taken was a motion made by Mehegan to place \$6,000.00 in series 5151 for a part-time security guard at the County Home, seconded by Call. Motion carried unanimously. It was noted that Rodeschin was willing to continue this position started last October for a year and then review it.

Next meeting will be held January 17, at 9:00 a.m. in the County Home.

The meeting was adjourned at 3:50 p.m.

Beverly Rodeschin
Clerk

MINUTES OF COUNTY DELEGATION MEETING FINANCE COMMITTEE

The meeting of the Finance Committee was held in the Sugar River Savings Bank, Newport, NH on January 14, 1986.

The meeting was called to order at 7:30 p.m. by Merle Schotanus with a brief explanation of the meeting and turned over to George Disnard, Chairman; Beverly Rodeschin was the recording clerk. Members present were: Finance Committee Representatives Disnard, Call, Menegan, Rodeschin, Schotanus (ex-officio); Selectmen Delude (Unity), Maiola (Newport), Frank (Lempster), Callin (Grantham), Guyette (Grantham), Wiggins (Sunapee), and Yatseвич (Cornish); Councilman Woodman of Claremont; and Mayor Porter of Claremont.

New Business

The purpose of this meeting was to get input from the representatives of Sullivan County communities on the Commissioners' proposed 1986 Budget. Concerns were

voiced at the increase and the ability of their communities to pay. Requests for the committee to look close at the following areas: insurance, salaries, new equipment, supplies—County Attorney, Register of Deeds, and Grant Agencies at level funding.

Chairman Disnard thanked those present for coming and would see that those concerns would be carefully looked into as the budget was prepared by the Finance Committee.

The meeting was adjourned at 10:15 p.m.

Respectfully submitted,
Beverly Rodeschin,
Clerk

MINUTES OF COUNTY DELEGATION MEETING FINANCE COMMITTEE

The meeting of the Finance Committee was held at the County Home, Unity, NH on January 17, 1986.

The meeting was called to order at 9 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Call, Mehegan, Lindblade and Schotanus (ex-officio); County Admin. Mary Louise Horn; Commissioners Maiola, Clarke.

New Business

This meeting was a continuance of reviewing the County Complex Budget. A list of capital improvement requests was passed out to the committee. Discussion on Senate Bill 1 and its possible effect on Unity, new equipment and supplies, salaries and increases in revenue. This portion of the meeting with the County Administrator was closed at 10:25 a.m.

Chairman Disnard then continued the meeting at 10:30 with only the Commissioners present. The committee was notified of an increase for item 4182 which is half the cost of repairing slate roof at the Superior Court Building in Newport. County share \$925.00.

Committee was notified of public hearing held by Commissioners on continuance or discontinuance of the dairy herd.

Charlestown Grange Hall — Thursday, Jan. 30, 7 p.m.

Newport Superior Court Room — Friday, Jan 31, 7 p.m.

Chairman Disnard then proceeded to ask Commissioners on the salary figure throughout the budget. It was the committee's understanding that the salaries were going to be a 5.1% increase, but upon reviewing many have had several steps or grade increases which in fact means percentage increases of 9.2%, 8.5%, 18%, 11.2%, 14.7%, 10.5%, etc. He questioned the \$15,000.00 cost for classification study and only in second year the Commissioners have not adhered to it. Will need more information before action taken at work session on budget. A salary list was requested for Finance Committee.

Next meeting, a work session, will be held January 24 at 9 a.m. at the Sugar River Savings Bank, Newport, NH.

The meeting was adjourned at 10:55 a.m.

Respectfully submitted,
Beverly Rodeschin,
Clerk

**MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE
January 24, 1986**

The meeting of the Finance Committee was held in the Sugar River Savings Bank, Newport, NH on January 24, 1986.

The meeting was called to order at 9:08 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Call, Mehegan and Lindblade.

New Business

This was the first work session on the Commissioners' Proposed 1986 Budget. The following actions were taken:

Cooperative Extension Service	<u>\$ 105,000.00</u>	Unanimous
Homemakers Service	<u>45,000.00</u>	Unanimous
Old Fort #4		
Call	12,000.00	1 Favor
Rodeschin	—0—	1 Favor
Lindblade	<u>8,000.00</u>	2 Favor (Mehegan)
Disnard	5,000.00	No Vote
Conservation District Clerk	<u>19,800.00</u>	Unanimous
County Coach		
Rodeschin	10,500.00	1 Favor
Lindblade	15,000.00	1 Favor
Call	<u>19,000.00</u>	2 Favor (Mehegan)
Call recommended compromise	<u>17,000.00</u>	Call, Lindblade, Mehegan
Counseling Center		
Disnard	\$ 28,000.00	
Call	<u>30,000.00</u>	Lindblade, Call, Mehegan
Rodeschin	25,000.00	
Rehabilitation Center		
Disnard	<u>29,000.00</u>	Mehegan, Disnard, Lindblade
Rodeschin	26,000.00	
Call	31,000.00	
Community Youth Advocates	<u>35,000.00</u>	Unanimous

CYA Crisis Center - This grant is tabled for two weeks until Mehegan, Lindblade and Rodeschin gather more information.

Women's Supportive Services

Mehegan	<u>\$ 21,000.00</u>	Mehegan, Call, Disnard, Lindblade
Rodeschin	15,000.00	
Economic Development Agent	13,000.00	Unanimous
Lake Sunapee Area Mediation Program, Inc.	<u>-0- Funding</u>	Rodeschin, Call, Disnard, Lindblade
Mehegan	3,750.00	

Committee recessed for lunch at 11:45 a.m. Afternoon work session recommended at 1 p.m.

The Finance Committee made changes on the revenue with some information needed in a few areas before completing Revenue Sheet. Changes also occurred in expenses in some departments with questions on salaries. A meeting with Commissioners at next work session has been requested. The next scheduled meeting will be held January 31, at 9 a.m. at the Sugar River Savings Bank, Newport, NH

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE
February 3, 1986

The meeting of the Finance Committee was held in the Sugar River Savings Bank, Newport, NH on February 3, 1986.

The meeting was called to order at 9:15 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Call, Mehegan, Lindblade, Schotanus (ex-officio), Domini, Commissioners Clarke, Maiola, Stone and County Coordinator Cathy Thurston.

New Business

The work session began with the Commissioners presenting changes on their 1986 proposed budget. They also requested a \$71,000.00 contingency fund.

With the year-end figures available to the Committee, it was noted that the Commissioners overspent their 1985 budget by almost \$167,000.00 with a surplus of \$192,000.00 to be used for reduction of 1986 tax rate. Much discussion centered around salaries, sicktime and overtime. It was recommended that these items be listed as separate line items in the future. Additional information on County Home Complex salaries still needed. This should be available at next work session. More information needed on security filming at the Register of Deeds office before action taken on this area.

A new line item to cover overtime for a part-time position to cover a pregnancy leave of absence during 1986 was approved—\$2,500.00. On request of Commissioners to review line item 4100.35, it was voted 3-2 to stay with Commissioners request of \$3,000.00.

With information Chairman Disnard received from State Welfare Department, a vote of 3-2 on line item 4190.58 was approved and to be funded at \$115,000.00.

After a committee report was given by Lindblade on the new grant agency mediation, a motion to zero (0) fund was approved unanimously.

A motion to zero (0) fund CYA Crisis Center passed unanimously.

Chairman Disnard informed Committee that the next work session will last until budget is completed.

The meeting was adjourned at 12:35 p.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE
February 7, 1986

The meeting of the Finance Committee was held in the Sugar River Savings Bank, Newport, NH on February 7, 1986.

The meeting was called to order at 9:15 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Call, Mehegan, Lindblade and Commissioner Clarke.

New Business

Continued work session on the 1986 budget began with a lengthy discussion on Medical Insurance. Chairman Disnard informed Committee of \$73,000.00 difference in the figures—it was voted to leave \$50,000.00 in to cover late billings from 1985.

Revenue for Register of Deeds fees, item 4011.00, was approved unanimously — \$165,000.00.

Line item 9099.00 surplus to be used toward tax rate of \$192,000.00 was approved unanimously.

After reading Cathy Thurston's letter in regards to security filming in the Register of Deeds, the following action was taken:

4120.29	Outside Services	\$ 31,908.00
4120.30	Security Filming*	17,395.00

*Cost of filming being spread over four years with no finance charge. This is first year payment. This was approved 3-2.

Line item 4120.82 was reduced to \$3,000.00 on a 3-2 vote.

Line item 4120.83 was increased to \$2,200.00 on a majority vote 4 in favor.

Line item 5100.97 on a majority vote of 3-1 was approved with \$800.00 for a typewriter.

Line item 5100.17 was reduced to \$2,500.00 by a vote of 3-2.

Information on salaries still not available and Commissioner Clarke assured Committee this will be available by Monday morning, February 10, 1986.

Meeting recessed at 12 o'clock for lunch, to reconvene at 1 o'clock.

Afternoon meeting opened at 1:10 p.m. Line item 5130.97 for an oven and hot cabinet for \$7,914.00 was approved on a 3-2 vote.

Line item 5140.30 was reduced to \$50,000.00 on a 3-1 vote.

Line item 5140.97 was approved for bedrails, scale and partial alarm system for the amount of \$11,150.00 on a 3-2 vote. The Commissioners must find the additional \$10,000.00 in their budget for complete cost of alarm system for approval after notifying Finance Committee where money came from.

Line item 5150.96 was approved unanimously in the requested amount of \$115,000.00.

Line item 5150.97 was approved by 3-2 for TV Disc and intercoms for \$11,300.00.

Line items 5160.97, 5170.97, 6100.96 and 6100.97 were all approved unanimously.

Line item 9370.00 was reduced to \$3,500.00 and 9370.20 reduced to \$500.00—unanimously.

Chairman Disnard hoped our next meeting will complete actions to be taken in salary areas where information must be ready for Committee on Monday, February 10.

The meeting was adjourned at 2:35 p.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE
February 10, 1986

The meeting of the Finance Committee was held in the Probate Court Room, Newport, NH on February 10, 1986.

The meeting was called to order at 9 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Lindblade, Call and Commissioner Clarke.

New Business

First item discussed was salaries and new positions. The Finance Committee unanimously requested the Finance Committee to send a letter to the Commissioners stating that no new positions be added or salary line items be spent in any other line item without Finance Committee's approval.

The next item was the TV disc. If the TV disc is approved at the annual convention—a present charge of \$3.00 a week for patients using TV cable be eliminated. Rodeschin does not feel we should be charging for a service the patients will no longer have and we should not raise revenue from those who can least afford to pay.

Much discussion once again occurred on salaries with Commissioner Clarke and a telephone connection with Richard Breed, Assistant Administrator. Committee was informed correctional nurse not a new position but a transfer. Also general maintenance person hired no longer an outside service (electrician).

A motion by Lindblade to approve the salary figures received as of February 10, 1986 indicating the 1986 column includes basic salary, overtime, vacation and sicktime. Seconded by Call. Motion carried unanimously.

Line item 5150.29 was reduced to \$2,000.00 unanimously.

Chairman Disnard reminded Committee of the following meetings, the Public Hearing will be held March 5, 1986 at 7 p.m. in the Opera House, Newport, NH. The Annual Convention, March 14, 1986—business meeting 10 a.m., budget action 1 p.m.—at the Recreation Hall, Sullivan County Home, Unity, NH.

The Finance Committee re-affirmed its decision on Friday, February 7, 1986 to only approving 1.5 new positions for 1986 for a total deduction of \$98,753.00.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

SULLIVAN COUNTY DELEGATION MEETING
February 21, 1986

The February 21, 1986 (Friday) meeting of the Sullivan County Delegation was called to order by Chairman Merle Schotanus at 9:00 a.m.

Members present were Representatives Normandin, Domini, Rodeschin, Brodeur, Spaulding, Call, Mehegan, Disnard, Lindblade and Schotanus. Excused absences: Ingram, D'Amante and McKee. Absent: Tucker, Townsend and Johnson.

Chairman Schotanus turned over meeting to Finance Committee Chairman Rep. Disnard. Rep. Disnard conducted very informal briefing on the budget. He took it page by page and the delegation discussed as he went along. Took a short recess at approximately 10:35 a.m. Resumed discussion again at 11:00 a.m. Meeting ended at noon.

There were no motions made and no conclusions. Will meet again on February 28, 1986 to hear and vote on report of ad hoc committee appointed by Chairman Schotanus on fate of County Farm dairy enterprise.

Respectfully submitted,
Irene C. Domini
Clerk

**MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE PUBLIC HEARING
March 5, 1986**

The Finance Committee held a public hearing on their recommended 1986 budget in the Superior Court Room, Newport, NH on March 5, 1986.

The hearing was called to order at 7:16 p.m. by Chairman Schotanus and then turned over to Finance Chairman Disnard, Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Lindblade, Call, Mehegan, Schotanus (ex-officio); Representatives Normandin, Domini, Spaulding, Ingram, Brodeur, D'Amante; Commissioners Clarke, Maiola and Stone.

Hearing

There were approximately fifty to sixty people in attendance, which mostly were made up of department heads and grant agencies. The hearing was taped and tapes are available in the Commissioner's Office.

The areas of the budget which had the main concern were as follows:

Revenue Sharing in the Register of Deeds office. The Committee will check with DRA on this matter and see that proper action is taken.

Welfare - Commissioner Stone concerned on whether enough money has been appropriated in this area.

County Home Complex - Department heads were concerned and would like the Committee to reconsider their actions in new equipment and medical supplies.

Crisis Center - Clough would like to see this area funded. He was advised of a pending bill in the House and Senate which might be the answer to his concern.

Mediation - Peter Wolfe would like to see this area funded. He was also advised of a pending bill which when passed will give the Commissioners funds to place in areas they feel will be most beneficial to County.

Chairman Disnard thanked the public for their attendance and stated that the Finance Committee will meet to take some of the concerns expressed under consideration. He reminded the public the County Convention will be held Friday, March 14, 1986 at the County Home Recreation Hall, at 10 a.m.—Business Meeting, 1 p.m. the Budget action.

The hearing was adjourned at 9:35 p.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

**MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE
March 10, 1986**

The meeting of the Finance Committee was held in the Jury Room, Superior Court Building, Newport, NH on March 10, 1986.

The meeting was called to order at 9:30 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Call, Lindblade; Mehegan was absent.

New Business

Chairman Disnard opened the meeting with much discussion on the concerns voiced at the public hearing. Also reports from Disnard and Rodeschin on their meeting with Mr. Bundy and DRA in Concord. The following actions were taken:

Moved by Rodeschin, seconded by Call directing Chairman Disnard to meet with Mary Louise Horn, County Home Administrator, to explain budget actions taken by the Finance Committee. Motion carried unanimously.

Moved by Lindblade, seconded by Rodeschin to allow Chairman Disnard to increase line item 5150.29 by \$8,000.00 to \$10,000.00 if it is warranted after discussion with Mrs. Horn. Motion carried unanimously.

Moved by Call, seconded by Lindblade to apply Revenue Sharing in the Register of Deeds as follows:

Line item	4120.29	\$	20,086.00
	4120.30		17,395.00

Motion carried unanimously.

Motion by Rodeschin, seconded by Lindblade to allow Rodeschin to get more information on request by Sheriff for \$3,050.00 for radio line and authorize Chairman Disnard to poll committee by phone for increase or decrease in line item 4140.69. Motion carried unanimously.

After discussion in regards to the former County Engineer, Leon Geil State Retirement Fund a motion by Lindblade, seconded by Rodeschin to add \$3,000.00 to the budget to settle Leon Geil's claim for payment to the State Retirement Fund. Motion carried unanimously.

In discussion of a full-time County Attorney salary, Chairman Disnard informed the amount recommended by the absent Mehegan \$34,000.00 to \$36,000.00. A motion by Lindblade, seconded by Call for a salary range of \$40,000.00 to \$45,000.00 and this be recommended to the full delegation at the Annual Convention. Motion carried: 2-yea, 1-nay.

The meeting was adjourned at 11:38 a.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

SULLIVAN COUNTY DELEGATION

Annual Convention

March 14, 1986

The Annual Convention was held at the Sullivan County Home. Rep. Schotanus opened meeting at 10:10 a.m. Rep. Sara Townsend led us in the pledge of allegiance. Minutes of 1985 convention were read: Motion made by Rep. Johnson to accept minutes, Rep. Call seconded, motion carried.

Those present: Rep. Lindblade, Normandin, Brodeur, Townsend, Rodeschin, Spaulding, Domini, McKee, Call, Disnard, Johnson, Mehegan, Ingram, Schotanus, and D'Amante. Rep. Tucker was absent.

Committee Reports addressed and read. Recommendations made:

Youth Services. Rep. Cynthia McKee asked Rep. Lindblade to address since she was not as active as others. Rep. Lindblade said he made most of board meetings, was disturbed about splitting operations. This is something that will have to be wat-

ched. Talked with several chiefs. Red providing a most vital service. Recommendation of committee was to continue for another year. Rep. Cynthia McKee made motion, Rep. Sara Townsend seconded. Carried.

County Administration. Rep. Rodeschin read report. Complimented Cathy Thurston on help given to prepare budget and cooperation given to the committee. Necessity for County Business Administrator. Commissioners forming study committee on Dispatch Service. Possible salary anywhere from \$26,000 to \$29,000. Recommendation of committee is to continue for another year. Rep. Sara Townsend moved report, Rep. Kurt Normandin seconded. Carried.

Judicial Committee. Rep. Roma Spaulding read report. Need for full-time County Attorney, will become a reality with passing of HB117 (has passed the House). Made recommendation on salary of between \$30,000 to \$34,000. Advised sunseting this committee. Rep. George Disnard advised committee be continued for another year. Need for job description and could be of help to incoming attorney. Rep. Merle Schotanus informed delegation of Senate hearing on Wednesday, March 19 on HB117. Rep. Townsend questioned also possible need for assistant. Someone on Finance Committee please answer. Rep. Disnard stated could be. Discussion followed. Rep. Normandin moved to retain Judicial Committee for another year, Rep. Johnson seconded. Carried.

Building Committee. Rep. Johnson read report. Met on regular basis with Commissioners, builders and architects. Official opening of complex in Newport, April 15. The hold-up due to lack of glass in front of building. Commissioners Office has been moved, so has Sheriff's. Commissioner Clarke and Stone stated official opening changed again to May 5. Recommendation of committee is to continue for another year. Rep. Johnson moved, Rep. Townsend seconded. Carried.

Economic Development Committee. Rep. Call said Miss Elder has hands full, doing a fine job. Recommended committee be continued for another year. There are several big issues being addressed by the county at this time. Rep. Call moved, Rep. Domini seconded, Carried.

Rep. Townsend addressed secondary roads getting little of no attention on this side of state. Rep. Mehegan at banking meeting other night was very pleased to hear how highly regarded the Economic Dev. person we have is. Motion moved and carried. Rep. Schotanus - for coming year we will have five active committees.

Rep. Disnard made committee recommendation that salary range of County Attorney be \$40,000 to \$45,000. Rep. Spaulding really aghast, we don't have that many cases. That's way above other counties. We are asking for trouble with sum like that. Very improper, must give good reasons for such figures. Rep. Disnard - attract better qualified, quality applicants, may keep here for number of years. Listened to representatives in other counties and view points of attorneys. Rep. Call - on most of these figures have been talking about part-time attorney. Rep. Normandin - aren't we jumping gun - bill hasn't passed yet. Rep. Townsend feels the same as Kurt, but isn't salary set by Finance Committee. Rep. Schotanus - no RSA73:1 requires Executive Committee to set salary. Required filing date in June that's sole reason for discussing now. Rep. Normandin - Executive Committee has recommendations of Finance Committee and Judicial Committee when making decision. Rep. Spaulding - do we have to go from lowest to the highest in one swoop. We have approximately 211 criminal cases. Rep. Schotanus - Commissioners do not hire, this is elected position. Rep. Mehegan was told salaries would range from \$30,000 to \$34,000. Agree with Roma, we are one of three small counties, resent not being told of change in salaries. Rep. Johnson went through salaries of other county attorneys with possible raises in future. Rep. Lindblade - what we need is a county attorney who will give answers to elected officials when asked, think we are a little premature. Rep. Townsend - could we speak in both genders—his or her—he or she raises consciousness

of those running. Rep. Schotanus - of course, absolutely. Rep. Mehegan - Donna Sytek addressed salaries of attorneys \$72,000. No way can we lure attorneys at that price, but if we set in \$40,000 range we would be very reluctant to put in money for an assistant. Rep. Rodeschin - I was so directed to put in finance minutes your views on salary. I have put in \$34,000 to \$36,000 so that rest of committee would know your feelings. I was encouraged by law enforcement agencies to put in for full-time county attorney, someone to go to for answers, many cases in Superior Court do not reach trial because not enough time given to this position. Only way is by realistic figure. Rep. Spaulding - on county - tax base not best, property taxes are high, salaries low, we must be realistic. I feel anyone running would get his or her fair share of raises down the road. Rep. Townsend - can't have it both ways if we want a full-time county attorney. Rep. Disnard - our county attorney said he would not work over 450 hours. Don't think salary out of line for time that he or she is expected to work. Rep. Mehegan - attract two kinds of people, might be learning process or an attorney on the verge of retiring. Rep. Johnson - there is a discussion on constitutional amendment to eliminate county attorneys and bring them out of Attorney General's Office, but that's sometime down the road. Rep. D'Amante - put on table until HB117 acted upon by state. Rep. Brodeur seconded. Carried. Rep. Schotanus - meeting will be called when this is done.

Recess called at 11:05 a.m. Reconvened at 11:28 a.m.

Rep. Schotanus continued with the next item of business, that of:

Investigating Committee on County Engineer. Chairman Johnson gave report (written). County annual report stated in 1973 person hired was paid as County Engineer a total of \$6,000 would be sufficient payback for retirement and his disputed pay. Was a county employee from August 1973 to April 1979, money to go towards retirement system. Rep. Johnson recommended we accept report of committee. Rep. Schotanus - you have two elements of this report: 1) County responsible to pay back retirement. 2) Recommending a dollar amount to put in budget. Rep. Johnson - he would be under retirement system on minimal basis, just falling under wire for 10 years. Rep. Schotanus - dollar figure recommended by committee is \$6,000. Rep. Johnson - estimated figure. Rep. Schotanus - may want to split into two decisions, one responsibility to be acted on now and money this afternoon at budget hearing. Rep. Johnson said alright, that's fine. Rep. Mehegan - does that figure only address retirement? Do you think this would cover whole area. Rep. Johnson said hopefully. Rep. Disnard - an attorney should look into this, I object, if delegation is going to do something we should not give vacation or his share of retirement. Don't think we are responsible for those sums. Rep. Johnson - the 1984 delegation passed this problem onto the 1985 delegation. This problem has been bucked around since 1980 and has been passed around long enough. Time we make a proper decision, only proposing most economical solution. Rep. Rodeschin - have concern, wasn't he working for one of grants and not the county? Rep. Lindblade - much to my sorrow and regret in finding the record of the 1973 delegation he is listed under the conservation district in the finance page as County Engineer, he was recognized as County Engineer. Rep. D'Amante - remember when we brought this man in, he was elected and job was made a County Engineer. It's about time we put this thing to rest. Rep. Townsend - there was a problem years back with retirement system, county had to correct, some fell through cracks. Agree with Frank that this was always a county position, county funded and county appointed. Rep. Disnard - not against gentleman getting money due him, my problem is additional money we are asked to pay. Rep. Spaulding - has an attorney been consulted? Rep. Johnson consulted with Bruce Paul on attorney's opinion. Rep. Mehegan - I was one of those who signed this over to 1985 delegation. I think Rep. Johnson has come up with a concise report and should be acted upon now. I move to accept report of committee. Rep. D'Amante seconded. Further discussion. Rep. D'Amante asked to move the question, seconded by Rep.

Lindblade. Carried. Vote was taken, Chair was confused on vote and asked a show of hands. Final outcome: 8 yes, 5 no - passed. Motion passed county responsibility. Will discuss amount at budget hearing this afternoon. Rep. Schotanus publicly thanked Rep. Johnson for job well done, as of now it's resolved.

Down to other business. Two items informational in nature. **County Herd.** By not acting, we closed alternative for Commissioners to take action. Still must give decision. Commissioners will come in with further information. **County Administrator.** Chair's intention is that issue and report will be heard and resolved by end of legislative session.

Request from Rep. Townsend to speak to issue of nuclear waste. Asked delegation to pass resolution. Rep. Townsend gave report on flaws in Department of Energy report. This is only to get opinion of delegation, made motion delegation adopt resolution. Seconded by Kurt Normandin. Rep. Schotanus read resolution. Rep. Mehegan couldn't act on such a sweeping statement. Feel in some ways nuclear power safer than coal. Rep. Schotanus - eight towns in Sullivan County have approved resolution on same subject. Rep. Spaulding moved question. Seconded by Rep. Rodeschin, Lindblade and Normandin. Passed by majority.

Rep. Schotanus - any further business to come before us at this time? There being none, we will recess until 1:15 p.m. at which time we will act on the Sullivan County Budget.

The Annual Convention reconvened at 1:10 p.m. All members present except Rep. Tucker and Rep. Johnson. Rep. Johnson excused himself, he had come out in the a.m. from a sick bed. Chairman Schotanus ran through rules - any financial votes will be taken by written roll call - turned meeting over to Finance Committee Chairman, Rep. Disnard.

Rep. Disnard - Finance Committee followed almost every dollar recommended by Commissioners on Revenue Sharing:

Pg. 6 (29 & 30) Register of Deeds	\$ 22,086.00	
	<u>17,395.00</u>	
		\$ 39,481.00
Pg. 8 (97) Sheriff's Dept.		12,602.00
Pg. 17 (96) Operation of Plant		<u>100,000.00</u>
Total Revenue		\$ 152,083.00

Minutes should show Finance Committee approved Revenue Sharing Funds in the amount of \$152,083. Rep. Disnard recommended delegation pass motion by Rep. Mehegan, seconded by Rep. D'Amante. Roll call vote: 14-0. Carried unanimously.

Rep. Schotanus - now for the proposed 1986 Sullivan County Budget. Chairman Disnard will address. Rep. Disnard - will go over Finance Committee changes to budget made after public hearing, please follow along.

Pg. 8, line item 69 - \$3,050 now \$5,150.

Pg. 11, line item 96 delete - \$1,000 now \$3,225.

Pg. 17, line item 29 - increase of \$10,000 now \$12,000.

Pg. 26, line item 1 - changed from \$218,500 to \$170,000. - budget as of now with changes page 2 - bottom line \$8,056,588 - sum to be raised by taxes \$2,931,326.

Rep. Lindblade made motion to approve Sullivan County Budget for 1986 as proposed by Finance Committee in the amount of \$8,056,588. Seconded by Rep. Sara Townsend. Open for discussion. Rep. Call - would like to reconsider pg. 16 line 30, would amend by \$41,000. Delegation given briefing on incontinent supplies and the need to help laundry and dignity of patients. Seconded by Rep. Mildred Ingram. Rep. D'Amante asked how many patients would this address. Commissioner Maiola said 84 people. Rep. Mehegan addressed laundry and the two tons they do every day. I strongly support this amendment. Rep. Spaulding - can we maintain the bottom line of budget with this change? Rep. Schotanus - maybe the question asked should

be where can we find within the budget. Rep. Lindblade - I oppose motion on floor, can be done for far less. Question that it's going to save on laundry when linen figure is up by \$6,000. Either eliminate \$6,000 or this item. Rep. Townsend would go with this motion, would put in vote for comfort of patients. Rep. Mehegan would like to address Roma's concern. County budget up this year .07%, as a minority number of this committee a great deal of cuts were made with percentage increases in mind without any reference to essential quality of budget being cut. If we indeed put some things back, will still be far below anything that our communities expected us to come up with. Committee has done a super job. Rep. Schotanus - must consider amount raised by taxes - 9/10ths of 1% or 1% - total budget increase 10.1%. Rep. Rodeschin - must keep in mind Gramm-Rudman Bill. May not have Revenue Sharing next year. County will be facing very tough and difficult decisions next year. Rep. Spaulding - if we open up budget it still behooves us to stay within the budget. I am going to support motion. Rep. Schotanus - Rep. Call, if we are to maintain bottom line, do you have any idea where we can take from within the budget? Rep. Call - we did an excellent job on budget, but have no idea where to take money. Rep. Schotanus - then you are proposing to add to bottom line. Rep. Call - I guess so. Rep. D'Amante - I'm going to try to support this amendment. Has this been put out for bids? Commissioner Clarke - only rough estimate. Commissioner Maiola - would go out for bids. Rep. Townsend - would like to ask Administrator of Home if she buys with Claremont Hospital, etc. in bulk purchase kind of arrangement. Mrs. Horn - no, but we do get prices which are competitive with theirs. Further discussion. Rep. Lindblade asked to move question, it was seconded, undebatable question. Voting on amendment - will increase bottom line by \$41,000. Roll call - vote 9-5 - Carried. Bottom line of budget increased to \$8,097,588, amount to be raised by county taxes \$2,972,326, pg. 17-5140 series bottom line now \$1,876,150.

Rep. Mehegan - pg. 17 line item 29, outside services, make motion to increase \$12,000 by \$3,000 and put back original amount of \$15,000. Seconded by Rep. Ingram. Rep. Schotanus - do you have any ideas where money should come from so that we can maintain bottom line of budget? Rep. Mehegan - Finance Committee has proposed a very tight budget, my answer to you is no. Rep. Lindblade under assumption it might be a double entry. Rep. Mehegan - did someone check. Rep. Disnard - not a double entry. Rep. D'Amante - we pay every year \$3,000 to \$4,000 to maintain elevator? Commissioner Stone said this is a yearly contract. Rep. Ingram - why can't we take out of pg. 22 item 29? Rep. Disnard - all these things may be needed, but where do we get funds? Rep. Townsend - did Selectmen give suggestions on items in budget to cut? Rep. Disnard - had some questions on some of the line items that disturbed them. Rep. Mehegan - possibility sum may be found in item 65 pg. 17 the fuel, since fuel has gone down. I add to my motion that \$90,000 be changed to \$87,000 and \$3,000 be added to item 29 making it \$15,000. Rep. Spaulding - oppose motion on floor can be taken from pg. 17 so not needed. Rep. Normandin moved the question. Seconded by Rep. Lindblade - Carried. Roll call on motion - vote 5-9, motion failed.

Rep. Rodeschin - I move the Sullivan County delegation include a County Administrator Contingency Fund of \$12,000 in 1986 budget for the purpose of covering possible expenses relating to County Business Administrator for a portion of the fiscal year (September 1st to end of year). Seconded by Rep. Lindblade. Discussion followed. Rep. Disnard gave suggestions where money could come from without changing bottom line of budget.

Pg. 15, line item 12, Medical Ins.	\$ 5,200.00
Pg. 17, line item 65	5,000.00
Pg. 22, line item 65	<u>1,800.00</u>
Total	\$ 12,000.00

Rep. Schotanus - our hope is to have one on board to help Commissioners and delegation with next year's budget (1987). Rep. Townsend - Study Committee's recommendation came in with proposal to look into an administrator, need someone that can weld everything together. Rep. Normandin - would have been a help with Dairy situation. Rep. Mehegan - I'm 100% in support of a County Administrator, but feel it's premature. Rep. D'Amante asked to move the question. Rep. Normandin seconded. Carried. Roll call vote on motion: 9-5, Carried. Rep. Mehegan - in light of this situation, I'd like to move to reconsider my previous motion of changing pg. 17 line item 29 from \$12,000 to \$15,000 to be taken from line item 65. Seconded by Rep. Lindblade. Motion - should we or should we not reconsider? Roll call vote: 10-4, Motion failed.

Rep. Schotanus - now back to original motion on floor as amended once - bottom line \$8,097,588. Further discussion. Rep. Mehegan moved to amend 5150 line, item 97, pg. 17, change \$11,300 to \$25,800—operation to plant, addition to equipment. Finance Committee eliminated 4-wheel vehicle with plow. Seconded by Rep. Ingram. Rep. Schotanus - do you have any ideas where money may come from? Rep. Mehegan - no, I don't have any ideas. Discussion followed. Rep. Lindblade - there is available at this time a 1979 Chevrolet half-ton 4-wheel drive with plow with 30,000 miles, price \$4995. Rep. Call - think we could find that amount without increasing budget? Rep. Mehegan - would change my motion to \$5,000 instead. Seconded by Rep. Ingram. Rep. Schotanus - do you think you could find the \$5,000 in budget without changing the bottom line? Rep. Mehegan - no. Rep. Lindblade - Commissioner Maiola, do you think you could find money in budget for truck? Commissioner Maiola - yes we can, in fuel, but feel it shouldn't come out of one person's fuel bill. Take a little from all fuels in total budget. When we decide, hope Finance Committee will give permission. Rep. Normandin moved the question. Roll call vote: 4-10, Motion failed.

Rep. Mehegan - pg. 23 item 6100 (nursing care), does that include a nurse's salary? Rep. Disnard - no. Rep. Lindblade - as I understood this was a transfer item, it was not a new position, therefore already funded. Rep. Mehegan - is there a way of checking? Understand this is a state law - jail required to have nurse - quoted from letter received by delegation. Rep. Disnard - Finance Committee was instructed by delegation to address the letter. Committee voted not to change budget. Thought 9% increase in salaries included that position. Rep. Mehegan - may we ask Mrs. Horn? Rep. Schotanus - let's ask those who sent the letter. Commissioner Clarke deferred to head nurse at complex. Ms. Brogden - a nurse is not in this figure. Commissioner Clarke - complaints for last month or two that there is a lack of nursing care at facility, talked with doctor on these complaints. Rep. Mehegan - made motion to add \$22,000 for nursing coverage at the jail to pg. 22 line item 6100. Seconded by Rep. Ingram. Rep. Call - do they need that much help at the jail? Rep. Lindblade - we were put in awkward position, told it was simple transfer. Rep. Mehegan questioned Rep. Lindblade - did we not find out later we were misinformed? Rep. Lindblade - we did not receive any further information to correct what we heard. Rep. Townsend - one more reason for County Administrator. Call the question. Roll call vote: 4-10, Motion failed. Original motion \$8,097,588 bottom line of budget. Further discussion.

Rep. D'Amante would like to reduce pg 18 item 52 by \$6,000. Seconded by Rep. Townsend. Discussion followed. Rep. D'Amante - if we're reducing laundry with the special pads, thought we could save the \$6,000. Rep. Spaulding opposed motion. Rep. D'Amante withdrew motion. Seconded by Rep. Townsend.

Rep. Lindblade made a motion to add the sum of \$3,000 to budget for the settling of claim by Leon Geil for county share of his retirement for period of 1973-79, relinquishing any further claim on that matter. Seconded by Rep. Brodeur. Discussion followed. Rep. Schotanus read this motion as an extension of the policy discussion of this a.m., delegation by vote decided we are responsible to provide Mr. Geil

with back retirement funds, now discussing dollar amount. Rep. D'Amante thought Rep. Johnson gave good report and recommends \$6,000, with this lesser amount hope he doesn't come back with suit. We should end once and for all, wish to amend motion to read \$6,000. Seconded by Rep. Mehegan. Rep. Schotanus - do you have any suggestions where money should come from? Rep. D'Amante - sorry, don't know where money would come from. Rep. Lindblade - no, I don't.

Recess 10 min - to 3:32

Rep. Mehegan - if we put in \$3,000, may not have enough. Seems to me should go under #4195 item 13. Rep. Schotanus - any further discussion? Rep. Normandin - in opposition of pending motion, confused on county's obligation to Mr. Geil. Rep. Disnard moved the question. Rep. Domini seconded. Roll call vote Amendment carried 8-6 (\$6,000). Further discussion on original motion. Rep. Rodeschin - Frank, have you any idea where to find money? Rep. D'Amante - I'm sorry I have no idea, just wanted to clear situation once and for all. It's been pending for years. Rep. Mehegan - Rep. Johnson, I think I made it very clear this morning. Rep. Townsend - in checking through back reports, Johnson reported on old problem of County Engineer. Did Mr. Geil get his time to report on his side? Rep. Lindblade - Geil did present papers, there was plenty of information there and then it was presented to Attorney General's Office. Rep. Townsend - then you support the \$6,000? Rep. Lindblade - yes I do. Rep. D'Amante moved the question. Seconded by Rep. Mehegan. Undebateable question. Roll call vote: 8-6, Motion carried. Rep. Schotanus would like to take this opportunity to direct Finance Committee that these funds will be expended only on approval of delegation Finance Committee.

Basic motion still under discussion - new bottom line of budget: \$8,103,588. Rep. Mehegan - in grants line items 80 and 85, propose we lower \$35,000 to \$21,000 and insert \$14,000 in line 85. Seconded by Rep. Townsend for purpose of discussion. Rep. Mehegan stated money there on state level for youth placement and early interventions and Governor has signed bill. Money now available first in form of \$14,000 (January 1 - June 1986) and \$28,000 (between July 1 and June 30, 1987) to be paid to County Commissioners as a grant, available only to groups working with youth on early intervention. I know Mr. Clough needs money for his Crisis Center. Rep. Disnard - it's very dangerous to lower \$35,000, once set can't get anymore in line item. Rep. Mehegan - in lieu of upsetting Mr. Clough, I withdraw my motion. Seconded by Rep. Townsend.

Original motion: bottom line \$8,103,588, to be raised by county tax \$2,978,326 - 2.6% increase. Rep. Call moved the question. Seconded by Rep. Lindblade. Roll call vote taken: 11-3, Carried. Sullivan County Budget passed.

Rep. Schotanus - any further business to come before this delegation? Rep. Normandin - Mr. Chairman, under Gramm-Rudman Bill there will be a short-fall in 1987 in Co-op Ext. of approximately \$8,685 - 59% reduction of Federal - 63% in State. Rep. D'Amante - does this come out of salaries? Rep. Normandin - don't know. Rudman Bill already showing its effect - wish to submit this letter to the Finance Committee for further study.

Rep. Schotanus - other business? Rep. Call - want to compliment Rep. Disnard for job well done. Rep. Normandin made motion to adjourn meeting. Seconded by Rep. Brodeur. Carried.

Annual Convention meeting ended at 4:15 p.m.

Respectfully submitted,
Irene C. Domini
Clerk

SULLIVAN COUNTY DELEGATION
Business Meeting
April 28, 1986

The Sullivan County delegation business meeting was held at the Sugar River Savings Bank April 28, 1986 at 9:00 a.m.

In attendance: Representatives Mehegan, Johnson, Disnard, Tucker, Call, D'Amante, Brodeur, McKee, Spaulding, Schotanus, Rodeschin, Townsend and Domini. Absent: Representatives Ingram, Lindblade and Normandin. Others in attendance: Reporters and Guest Speaker County Administrator, Rod Tenney from Merrimack.

Chairman Schotanus brought the meeting to order at approximately 9:10 a.m. Rep. Disnard made motion to accept with correction (Bruce Pohl should have read Bruce Mohl) the March 14th minutes, seconded by Rep. D'Amante, motion carried.

Report of Finance Committee on the proposed salary for a full-time County Attorney. Rep. Schotanus brought us up to date on HB117, an amendment has been attached by the Senate, the House did not concur, it is now with a Committee of Conference, that's where it stands as of today. Rep. Disnard - the Finance Committee by vote of 3-1 makes a motion that the salary for the full-time County Attorney be between \$40,000 - \$45,000. Seconded by Rep. Rodeschin. Rep. Spaulding objects to salary that Finance Committee recommends, can't bind next delegation. Recommend an amendment that not less than \$35,000 be the base. Seconded by Rep. Mehegan. Rep. Townsend opposed amendment. Would have an effect on who would run for office. We wish to attract the best, want the best when advertising. Rep. Tucker - I'm troubled by one thing Roma said, that is person seeking office would be expected to make case before delegation for salary. That's reversing what we ought to be doing. We set the qualifications. Rep. Johnson opposed, thinks \$45,000 is figure we should be discussing when adding up all salaries in C.A.'s office budget, you'll see \$45,000 isn't that much. Rep. Townsend moved the question. Seconded by Rep. Call. Motion carried (1 no). Vote on amendment - delegation pay not less than \$35,000 for next bi-annium. Vote: 4-8, amendment failed. Rep. Schotanus - now to motion by Finance Committee to pay County Attorney salary range between \$40,000-\$45,000. Vote: 8-4, motion carried. Salary range for full-time County Attorney, assuming that HB117 gets to Governor's desk, will be between \$40,000-\$45,000 for coming bi-annium.

Five minute recess called - 10:00 a.m. Meeting reconvened at 10:10 a.m.

Rep. Schotanus - next item on agenda is another policy question, that of the position of full-time County Administrator. Delegation has set in budget a contingency fund. Policy question today is do we or do we not want a full-time County Administrator? Finance Committee to then take salary under advisement for next delegation meeting (if vote in affirmative). Rep. Disnard - if money in budget, haven't we already approved the office? Rep. Schotanus - absolutely not. Two decisions involved fiscal and policy. Let me now introduce our guest Rod Tenney, County Administrator of Merrimack County, who will explain the job he does. Adm. Tenney - I cut across department lines on management in all things they have in common. Don't get involved in day-to-day workings of departments. Creates a sense of being a part of the whole picture when bringing all departments together. Department heads come to me for advice and help, purchasing to save money I can do for everyone, can play attorney and arbitrator. I am appointed by Commissioners, confirmed by the Executive Committee of delegation and serve at the will and pleasure of Commissioners. Basically see my role of carrying out their decisions. Questions and answers followed. He also writes grants, works closely on budget (Merrimack budget \$15,000,000). Salary when he started was \$18,000, now receives \$42,500 with raise forthcoming. His office budget is \$200,000.

Rep. Rodeschin - Committee recommends the establishing of full-time County

Administrator. I make a motion to establish position of full-time Sullivan County Administrator. Seconded by Rep. Disnard and Rep. Johnson and to have on board by September 1, 1986. Rep. Call - who hires? Rep. Schotanus - Commissioners would. They would do advertising. Rep. D'Amante - Mr. Tenney, how much would you recommend for new position? Mr. Tenney - \$35,000. Rep. Townsend moved the question, seconded by Rep. Call. Vote: unanimously for (12). It is now an adopted policy. Rep. Schotanus - now up to Finance Committee to bring back recommendations to delegation on May 12th (Monday) salary and instructions to Commissioners on hiring.

Other Committee Reports.

Rep. Johnson, Building Committee, moving dates: Probate May 1st, Deeds May 5th, Ribbon cutting hopefully June 5th. Rep. Disnard - question on pane of glass in front window. Who has say on acceptance or rejections? Rep. Johnson - will have answer by next meeting. Commissioners have custody of property. Will have architect here next meeting. Rep. Rodeschin and full delegation thanked our guest, County Administrator Rod Tenney, for taking time on day off and giving us needed information.

Finance Committee gave brief report, reviewed budget, addressed unanswered questions of insurance, turned down request for extra money on communication repairs. Have new line item for County Administrator and hoped budget would be more compact next time.

Other committees - none. Rep. Rodeschin briefed us on what has been happening with Newport Sewer SB130 - SB100, etc. Governor will sign if by self, need supplemental aid (1988).

Motion to adjourn - Rep. Call. Seconded by Rep. Johnson. Next meeting will be Monday, May 12, 1986 at 9:00 a.m.

Respectfully submitted,
Irene Domini
Clerk

MINUTES OF COUNTY DELEGATION MEETING FINANCE COMMITTEE April 24, 1986

The meeting of the Finance Committee was held in the Commissioners' Office, Newport, NH on April 24, 1986.

The meeting was called to order at 9:15 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Mehegan, Lindblade, Call (absent).

New Business

Chairman Disnard opened the meeting with discussion on the quarterly report. Cathy Thurston sat in on discussion and fielded questions. She was unable at this time to give any figures in insurance bills for the end of 1985. She could not answer questions in regards to work schedule and overtime in Sheriff's Department.

Next item for discussion was a review of County Engineer's retirement payment. Due to new information, Beverly Rodeschin has been instructed to check with the Attorney General's Office for an opinion before any action is taken on this matter.

After discussion on the letter dated April 17, 1986, from the Commissioners in regards to Sheriff Bruno's request for additional monies in his budget the following action was taken:

A motion made by Rodeschin, seconded by Lindblade, for Sheriff Bruno to have equipment repaired and new equipment purchased up to an expenditure of \$1,900.00 as outlined in Sheriff's recommendations to Commissioners dated April 15, 1986.

However, the Finance Committee is of the opinion that it is too early in the fiscal year to transfer funds from one series to another. Motion carried unanimously.

The County Attorney salary was discussed at length and the following action was taken:

A motion made by Lindblade, seconded by Rodeschin. Lindblade wishes to reaffirm his motion dated March 10, 1986, of a salary range for County Attorney at \$40,000.00 to \$45,000.00. Motion carried: Lindblade, Rodeschin, Disnard - yes; Mehegan - no.

This motion to be read at the delegation meeting April 28, 1986. The meeting was adjourned at 11:08 a.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

**SULLIVAN COUNTY DELEGATION
BUSINESS MEETING
May 12, 1986**

The Delegation Business Meeting of Sullivan County was held on May 12, 1986 at 9:00 a.m. at the Sugar River Savings Bank, Newport.

Those present: Representatives Mehegan, Johnson, Disnard, Lindblade, Tucker, Call, D'Amante, Brodeur, Normandin, Spaulding, Schotanus, Rodeschin, Townsend and Domini. Those absent: McKee and Ingram.

Rep. Townsend made motion minutes be accepted for April 28 meeting. Seconded by Rep. Mehegan. Accepted unanimously. Chairman Schotanus apologized to Commissioner Clarke for taking up herd issue first since several of delegates had to get to Concord. Gave briefing of past proceedings. Bringing up latest legal opinion which states Commissioners do have legal right to sell properties. Then turned meeting over to Rep. Normandin, Chairman of ad hoc committee to investigate pros and cons on selling herd. Rep. D'Amante - no matter what we do now they still have authority to sell. Rep. Schotanus - that's right. Rep. Normandin briefed us further on selling herd. Kurt made motion to confirm authority of Commissioners to sell dairy herd. Seconded by Rep. Townsend. Reasoning - sound business management principals: 1) Rising cost, 2) Operating, 3) Current national dairy situation. Rep. Disnard - is it true last year dairy farm made money? Is it true that first three months of any year are expense months? Is it true the way bookkeeping is set up you really couldn't figure exact expenses for the farm? Rep. Normandin - could say that. Rep. Townsend - County will also be assessed for milk to pay share of sellout of other farmers. Rep. Mehegan - did we ever have contact with the manager? Rep. Normandin personally sat down with Mr. Wirkkala. Rep. Rodeschin - have few questions. What about union? Kurt - don't know. What about equipment? Kurt - antiquated. With the loss of land, is there a replacement? Kurt - no. Rep. D'Amante - you make very pessimistic picture. Have you checked with other counties? Do we hire the wrong people? Rep. Tucker - future looks somewhat bleak. Those making it are family farms. Would really have to support report. Rep. Domini - I'm really for saving the farm, but we missed the boat through neglect. The farm has been neglected through the Commissioners, through the Home Superintendent, and past and present delegation. Even if we decided to save, the caring wouldn't be there. The farm needs tender loving care, which no one is willing to give. It needs lots of money to replace equipment to get it back on its feet. Rep. Townsend moved the question, seconded. Rep. Schotanus asked for roll call. Vote 9-5 for selling farm. Rep. Schotanus commended ad hoc committee for good job and Kurt for excellent presentation.

Short recess - 9:55 a.m. Resumed - 10:07 a.m.

Rep. Schotanus asked Commissioner for report. Commissioner Clarke read report on what has been happening with Commssioners. June 1st ribbon cutting on building complex, union voted in at House of Correction and County Home. Rep. Lindblade - have you received any information on liability insurance. How many months has it been? Commissioner Clarke - no, between 3-5-6 months. Rep. Schotanus - if you haven't gotten by next week, Sid, I suggest you get in touch with State. Rep. Johnson - what's your status now on our computer system? Commissioner Clarke - President of computer company has promised us a proposal. They don't want to go to litigation. They want to correct problems.

Rep. Schotanus - next on agenda, proposed salary of County Administrator. Turned meeting over to Rep. Disnard. Rep. Disnard - there were several recommendations of the Finance Committee - (2) \$33,000-\$35,000, (1) \$30,000-\$35,000, (1) \$30,000-\$33,000. Discussed between \$30,000 and \$35,000. Would recommend motion from floor. Rep. Rodeschin - I make motion salary range be between \$30,000 and \$33,000 for County Administrator. Seconded by Rep. Lindblade. Rep. Schotanus - this would give flexibility to Commissioners when hiring. Rep. Mehegan - isn't the next delegation the ones who must act? Rep. Schotanus - no. We have already a contingency fund of \$12,000 in place for end of year. Ask for vote if no other discussion. Vote: in favor 7, opposed 2, abstained 3 - Disnard, Normandin and Schotanus. Motion made that delegation authorize Commissioners based on written request appoint County Administrator as soon as possible. Seconded by Rep. Normandin. Rep. Disnard feels money can be found within the budget. Rep. D'Amante - do we pay his insurance? Rep. Disnard - don't think we have to find more than 15% for other things. Rep. Call - will high qualifications be taken into account? Rep. Schotanus - Finance Committee to come up with set of qualifications that delegation would like to see. Rep. D'Amante - beside him (County Administrator) who else do we hire? Rep. Schotanus - no one, everyone else there (sec. office, etc). Rep. Rodeschin moved the question. Seconded by Rep. Johnson and please add to have in place by September 1st. Vote was unanimous (13).

Rep. Disnard - rundown of prerequisite on County Administrator: 8-10 years municipal accounts purchase, comm. writing skills, negotiations, grievances, computer programming, delegate sit in on interviewing, develop job description, he or she carry out all recommendations of Commissioners, etc. Rep. Normandin - Wow! Recommendations pretty strict. Rep. Schotanus - common sense should prevail. Rep. Johnson - on questions at last meeting, Commissioners responsible for accepting building. Rep. Mehegan - what is being done on problems? Rep. Johnson - builders and architect (10:00 a.m.) Wednesday. Will be going through whole complex, then everything will be taken care of. Rep. Spaulding, Judicial Committee, met with Judge D'Clerico on duties of full-time County Attorney. Rep. Schotanus - HB117 conference signed off Thursday. Will be enrolled in next 7-10 days. Thanked Roma for report. Roma thanked Connie for her help.

Rep. Schotanus asked for any other business. There being none he informed us this would be last meeting of this delegation unless something vital came along, at which time the Chair would call meeting. Thanked everyone for great way they handled themselves and for all help received the last two years.

Rep. D'Amante moved meeting be adjourned. Rep. Johnson seconded. Meeting was adjourned at 11:20 a.m.

Respectfully submitted,
Irene C. Domini
Clerk

MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE
July 22, 1986

The meeting of the Finance Committee was held in the Commissioners' Office, Newport, NH on July 22, 1986.

The meeting was called to order at 9:35 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present were: Finance Committee Representatives Disnard, Rodeschin, Call, Mehegan; Ex-officio Schotanus, Johnson, Domini, Normandin. Representative Lindblade was absent.

New Business

Chairman Disnard opened the meeting with discussion on the quarterly report. It appears there could be a short fare of approximately \$54,000.00 in revenue in the farm area.

Schotanus, Normandin and Domini spoke at length on their concerns with the Commissioners not implementing the Forest Management Program which was approved by the delegation February 22, 1985. Also there has not been a farm plan presented to the delegation as promised, and a motion made by Commissioner Maiola, which was approved by an unanimous vote by Commissioners, to hire a consultant forester. It was noted that an ad was placed in the Valley News June 30, 1986, to hire this person. They questioned whether there was authority given to hire this person and the cost of another costly duplication of a report already approved. It was suggested we should have a cost-efficient plan on the farm.

The following actions were taken—a motion by Call, seconded by Mehegan. The Executive Committee does not give authority to the Commissioners to expend any monies for a consultant forester. The Committee further instructs the Commissioners not to expend additional monies on new items concerning farm and related operations until a cost-efficient plan on the operation of the farm and implementation of the February 22, 1985 Forest Management Plan is presented and approved by the Executive Committee. A roll call was taken—Call, Rodeschin, Mehegan, Disnard - yes. Motion carried.

The Committee has further concerns regarding the County Dispatch Study. When can we expect a report on this study? We feel the Commissioners understand that these monies can only be spent for a study. Chairman Disnard has been instructed by the Committee to send a letter to the Commissioners informing them of their actions and concerns and request a meeting with the Commissioners.

Schotanus notified the Committee of Disnard's resignation from Business Administrator Reviewing Committee and appointed Chairman of the Business Administrator Committee Rodeschin to replace him.

Schotanus will send a letter to the delegation members in regards to the mailing of the budget reports. They will be available to all members at the Commissioners' Office upon request and can be picked up there. The change is due to the cost of computer use, paper and postage.

Cathy Thurston's presence was requested and was helpful in answering some budgetary concerns, but could not always respond to questions relating to County Home, Jail or Farm. So the Committee has requested somebody from the County Home complex be at the next quarterly report.

Mehegan notified the Committee she will not be available for meetings after September 15.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

**MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE**

August 13, 1986

The meeting of the Finance Committee was held in the Conference Room at the County Home, Unity, New Hampshire on August 13, 1986.

The meeting was called to order at 2:05 p.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present: Finance Committee Representatives Disnard, Rodeschin, Call, Lindblade; Ex-officio Schotanus, Domini, Johnson. Mehegan was absent. Commissioners Clarke, Stone, Maiola; County Administrator Mary Louise Horn; County Administrator Asst. Richard Breed; Press: Summerby, the Eagle Times; Abate, Valley News.

New Business

After a few minutes of discussion as to whether this was a Commissioners' or Finance Meeting, it was agreed to have this as a County Delegation, Finance Committee Meeting with Representative Disnard presiding.

Disnard began with the reading of Delegation letters dated July 24, March 30; and Commissioners letters July 30, August 7, of their request for this meeting. Schotanus was recognized to speak on Forest Management Plan. A very extensive report was given. He named four groups that are involved: Taxpayer, Delegation, Commissioners, and Farm Staff. He said the three major problems were communication, attitudes and personnel. It was stated that the Commissioner can only hire a consultant forester for overseeing a timber cut. It was also suggested in getting a bid for timber cut of trees already marked and for Stone and Maiola to read the Forest Management Plan that only Clarke has in his possession.

In regards to the County Dispatch Study-a committee has been tentatively appointed with Schotanus to appoint a member of the delegation to said committee. There will be a meeting in the near future with a report to the delegation following.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

**MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE**

October 3, 1986

The meeting of the Finance Committee was held in the Commissioners' Conference Room, Newport, New Hampshire on October 3, 1986.

The meeting was called to order at 11:00 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present: Finance Committee Representatives Disnard, Rodeschin, Lindblade, Call; Ex-officio Schotanus, Domini; Business Manager Robert Hemenway.

New Business

A motion made by Lindblade, seconded by Rodeschin to go into Executive Session. Motion carried unanimously. Mr. Hemenway was invited to stay for input on the subject matter discussed. The clerk was directed by Chairman Schotanus and Disnard not to release minutes until approved by Chairman.

In open session a motion made by Lindblade, seconded by Rodeschin that a letter written by Chairman Schotanus be sent to Ms. Deborah J. Cooper, Law Offices

of Daschback & Kelly with the addition of two words—try to. Motion carried unanimously.

The meeting was adjourned at 12:05 p.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

**MINUTES OF COUNTY DELEGATION MEETING
FINANCE COMMITTEE
November 18, 1986**

The meeting of the Finance Committee was held in the Commissioners' Conference Room, Newport, New Hampshire on November 18, 1986.

The meeting was called to order at 9:35 a.m. by George Disnard, Chairman; Beverly Rodeschin was recording clerk. Members present: Finance Committee Representatives Disnard, Rodeschin, Lindblade, Ex-officio Schotanus; Business Manager Robert Hemenway.

New Business

Chairman Disnard opened the meeting with discussion on the quarterly report.

Mr. Hemenway reported taxes will be forthcoming from the communities the first of December. The Farm and Woodland Management Plan is being implemented. County has purchased 25 beef cattle and in the spring, piglets will be purchased. Mr. Hemenway still expects a revenue short fall in the sale of wood.

Mr. Hemenway reported expense side of budget very tight and hopes to stay within bottom line. In the revenue side he expects a sizeable surplus due to increase rates at jail and home and federal income. In general the budget seems to be pretty much on target. The Finance Committee was impressed with Mr. Hemenway and it appears he has a pretty good handle on the county business in his short tenure of two months.

Chairman Disnard was thanked for all his work on the Finance Committee these past two years and wished him good luck as our new State Senator.

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,
Beverly Rodeschin
Clerk

**SULLIVAN COUNTY DELEGATION EXECUTIVE COMMITTEE
December 5, 1986**

A meeting of the Executive Committee of the Sullivan County Delegation was held immediately following the regular meeting of the Sullivan County Delegation. Present were Representatives Schotanus, Spaulding, Cutting, Flint, Rodeschin, Behrens, Normandin and Lindblade.

Chairman Schotanus called the meeting to order and Rep. Rodeschin moved that the Executive Committee go into Executive Session to discuss personnel. Seconded by Rep. Normandin. A roll call vote was taken and all members voted in the affirmative.

Mr. Hemenway, County Administrator, was asked to be present. He and Rep. Schotanus explained the request of Leon Geil through his attorney in regard to pay, etc. On motion by Rodeschin and seconded by Normandin, it was the unanimous

vote that the Executive Committee approve the County Commissioner's recommendation of November 19, 1986 and direct Mr. Geil's legal counsel that further transactions be directed to the County Commissioners. Chairman Schotanus stated that all policy matters to have entire Executive vote. All fiscal matters to be under the vote of Finance Committee.

Mable G. Cutting
Clerk

SULLIVAN COUNTY DELEGATION

December 5, 1986

A meeting of the Sullivan County Delegation was called by Chairman Merle Schotanus at the County Courthouse in Newport on Friday, December 5, 1986. Chairman Schotanus appointed Rep. Kurt Normandin to act as clerk. Nominations for Chairman were called for and Rep. Peyron nominated Rep. Schotanus. Nominations for Vice Chairman were called for and Rep. Cutting nominated Rep. Roma Spaulding. Nominations for Clerk were called for and Rep. Richard Krueger nominated Rep. Mable Cutting. All three were declared duly elected and Rep. Cutting assumed the duties of Clerk.

In attendance at the meeting were Representatives Merle Schotanus, Beverly Rodeschin, Eric Lindblade, Frederik Peyron, Thomas Behrens, Gordon Flint, Mable Cutting, Kurt Normandin, Irene Domini, Carmine Frank D'Amante, Sara Townsend, Richard Krueger, Roma Spaulding, Mildred Ingram and Robert Brodeur. Also in attendance was Rep. Cynthia McKee, who could not vote as she had not been sworn in as a Representative. Attending were members of the press and Mr. Robert Hemenway, County Administrator. Chairman Schotanus asked those who wished to serve on the Finance Committee to submit their names, as well as those who wished to be Chairman of the Finance Committee. Those wishing to serve were Beverly Rodeschin, Eric Lindblade, Frederik Peyron, Thomas Behrens, Gordon Flint, Mable Cutting, Kurt Normandin and Irene Domini. Beverly Rodeschin and Gordon Flint wished to be considered as Chairman of the Finance Committee. A ballot vote was taken for Chairman with Behrens, Peyron and Cutting serving as tellers. Fifteen ballots were cast with Flint receiving eight votes and Rodeschin receiving seven votes, and Flint was declared elected. Proceeded to vote by ballot for members of Finance Committee. Tellers reported that 15 ballots were cast and Lindblade received 11 votes, Behrens 10 votes, Rodeschin 9 votes, Normandin 8 votes, Cutting 7 votes, Domini 7 votes, and Peyron 6 votes. Lindblade, Rodeschin, Behrens and Normandin were declared elected to serve with Flint as Chairman. Flint asked Rep. Cutting to serve as clerk of the Finance Committee as she is clerk of the delegation. She accepted.

Chairman Schotanus presented a proposal to realign the Delegation committees and it was accepted by the Delegation.

Chairman Schotanus announced that in regard to Public Relations that the Chairman of the Delegation and the Chairman of the Finance Committee would be the spokesman; and that the Chairman, Vice Chairman and Clerk are the Executive Board.

County Administrator Mr. Hemenway was introduced and spoke to the Delegation stating that he is the link between the County Commissioners and the Delegation and he reported on some of the problems and possible solutions facing the County in the coming year.

Chairman Schotanus announced that the next meeting would be after the 17th of December and probably early in January after members receive their legislative committee assignments.

He requested that the Executive Board, consisting of the Chairman, Vice Chairman, Clerk and the Finance Committee meet at the close of the meeting.

The meeting was called to order at 10:00 a.m. and adjourned at 11:45 a.m.

Mable G. Cutting
Clerk

MEDICAL DIRECTOR'S REPORT

December 31, 1986

To the Honorable Board of County Commissioners:

I am pleased to report that the Sullivan County Nursing Home continues to provide quality health care plus a complete range of health care services to our residents. As in the past, the primary treatment goal for each resident is to maximize their ability to perform activities of daily living. Our treatment strategies include maintaining our resident's dignity and self-esteem while trying to provide them with as home-like an environment as possible. We continue to use a multi-disciplinary approach in formulating individualized patient care plans, and this plan is reviewed and updated quarterly.

During the calendar year 1986, we had 73 new admissions. There were 18 discharges back into the community and there were 59 deaths. We continue to admit residents who have more serious medical problems which require a greater amount of nursing care.

The staffing problems have slowly improved over the past year, and our Administrator and Resident Services Director need to be complimented for developing several innovative programs which have helped to attract the necessary staff.

As in the past, our Dietary Department carries a well-balanced and varied menu. The food is well presented and, with the efforts of our dietician, each resident's individual dietary needs are addressed and special diets are available if necessary.

Our Physical Therapy Department continues to provide both rehabilitative care as well as maintenance care so that our residents can both improve and maintain their level of functioning.

A wide spectrum of activities is, as always, provided to our residents by both the Activity Department and Occupational Therapy Department.

During 1986, a contract was signed with Valley Regional Hospital for lab services. Drawing is accomplished by our staff and a courier comes each day and transports the blood to the Valley Regional Hospital. This has resulted in a dramatic reduction in patient's charges for laboratory testing.

We continue to have a Mobile X-Ray Service which has aided greatly in the early diagnosing and treatment of various respiratory and cardiac illnesses.

We have a Unit-Dose Pharmacy System provided by Uni-Care, Inc. which has been in effect for over a year. We are quite pleased with the results. The unit-dose system provides a much lower incidence of drug errors and has proven to be quite efficient.

We continue to have in-house dental care which is provided to all of our residents by Dr. Richard McManus on a regular basis.

We expect a new podiatrist to begin providing in-house services in January of 1987.

In late 1986, we began renovations in the Sanders Building. This has been somewhat of a difficult time for the residents and the staff, but the end results are certainly worth this temporary inconvenience.

In summary, the year — 1986 — represented some new changes in the facility

and it's personnel, but there was no change in our dedication to provide the best possible health care for our residents.

Sincerely,
Richard K. Hutchins, M.D.
Medical Director

1986 HUMAN SERVICES REPORT

With the implementation of Senate Bill I, the improvements were supposed to be tremendous, NOT SO, even though the County is no longer responsible for direct relief, the County is responsible for APTD, OAA, INC., from day one. The largest impact was the Board & Care of Children.

The Bill was passed without first having written standards and guidelines in place. This gave providers the "green light" to receive money payments from the State, qualified or not for the services they provided.

The County being responsible from day one for the children, obviously meant an increase in numbers, and although we only have about 30 "children in placement" there are approximately 60 children in the system, and they have legal council and other ancillary services that are extremely costly.

Also the State did not have rates set, so many group homes doubled or tripled their rates, and some group homes now want a one-year contract signed before taking a child. The County has three children in placement at the cost of \$453.00 A DAY, four children placed at \$463.65 A DAY, the County is responsible for 25% of the cost, \$113.25 and \$115.91 PER DAY is our cost! The County has absolutely no control over these placement costs. There is duplicate and triplicate services rendered to some children.

Hopefully 1987 will see the written standards in place, rate setting and a more stabilized system. On the local County level, I want to see the team committee in place to attempt to work together on appropriate placements and to try to re-coup some of the money spent. 1986 has left the County devastated and for me has increased my already strong paranoia of state-run programs.

Sherrie Curtis, Administrator
Human Services

ANNUAL REPORTS FOR THE YEAR 1986

SULLIVAN COUNTY NURSING HOME

During 1986 we admitted 71 residents to the Nursing Home and discharged 75. Six (6) of those discharged were admitted to our new Maple Hill Community Home and 11 were discharged to their own home or another facility. We provided 68,875 days of care for an occupancy rate of 98.2%. Our census capacity dropped from 193 to 191 residents due to renovations in the Sanders building.

77.9% of residents were cared for under the Federal Medicaid Program. 21.7% paid privately. Four percent (4%) were on county assistance. The cost of providing care was \$65.49 per day. Our Medicaid reimbursement rate increased by 9.5% from \$53.92 per day to \$59.03 per day on October 1, 1986.

Our resident population continues to be predominantly women. At year end, 135 women, whose average age was 84.7 years, and 52 men, whose average age was 81.6 years, were living at the Nursing Home.

A functional analysis of residents reflected the following information:

	No.	% of Total
Confused and/or disoriented residents	111	60%
Unable to feed self independently	67	36%
Wheelchair dependent or require assistance with ambulation	141	76%
Incontinent	109	59%
Receiving enteral feedings	37	2%
Receiving continuous oxygen	4	2%
Totally independent in performing activities of daily living	33	18%
Totally independent in ambulation	39	21%

We utilize the Sanders building for residents who are generally mentally alert and who can function with minimal to moderate assistance. We are converting Stearns III floor to a Secure Care unit for residents with Alzheimers Disease or some other disorder resulting in mental confusion. Residents who are inclined to wander will wear an electronic monitoring device on one ankle which will sound an alarm if the resident opens and crosses a stairwell door or an elevator door. For the most part this system reduces the need for physical and chemical restraints. It allows residents to move about in a safe environment.

We continued working toward accomplishing our mission of providing a high standard of care at a reasonable cost in a clean, comfortable environment. The major obstacle to our meeting this goal on a consistent basis remained non-availability of nursing staff. This problem reached crisis proportions in some parts of New Hampshire and especially in the Claremont area where the unemployment rate was considered to be one of the lowest in the country. We experienced shortages at all levels of nursing staff with an inadequate number of licensed staff especially on the 11-7 shift. Judith Brogren, Resident Services Director, and the nursing staff conscientiously worked to provide adequate care. We implemented several programs that proved helpful in coping with this crisis. The first was an On Call category for nursing staff. Personnel on call receive a higher hourly rate of pay but no benefits. The second involved restructuring our Certified Nursing Assistant training program.

We are also very pleased with the response of Mr. Burt Mills, Dean of Academic Affairs at the Claremont Vocational Technical College, and their Nursing Department Faculty who designed a part-time LPN training program which is allowing Certified Nursing Assistants to become licensed practical nurses over a 16-month period while they continue to work. We are sponsoring ten (10) CNAs to start this program in January 1987 with tuition and most related costs funded for first 12 months by the New Hampshire Job Training Council. Each of the 10 employees has signed an agreement to remain on our staff for a minimum of two (2) years following graduation. We view this program as a key factor in meeting our future nursing department staffing needs.

Our Physical Therapy Department continues to provide services five (5) days per week for residents who can be rehabilitated following an injury or debilitating disease and for those residents requiring physical therapy to maintain current functional ability. Monica Trottier, Sandy Demeis, Registered Physical Therapist Assistants work with consultant Registered Physical Therapists from Valley Regional Hospital.

After a two (2) year vacancy of the Certified Occupational Therapist Assistant position, we employed Beth Maglin. Beth works with our Consultant, Registered Occupational Therapist Pricilla Hull. We now have an active occupational therapy program.

Activity programs are so important in improving the quality of life for our residents. Thirza Smith, Activity Director, works with staff and volunteers offering a variety of educational, recreational, religious and social programs for groups of

residents and also on a one-to-one basis. During 1986, we hosted two (2) five (5) week courses for our residents and other people from the community through the University of New Hampshire Elderhostel Program. Dr. Nancy Crumbine, a professor at Dartmouth College, presented the programs. We also installed a new TV satellite disc which expanded our channel availability and the quality of TV reception. It eliminated a charge to residents for TV cable service. We were able to purchase a large screen TV and VCR for residents with profits earned from our vending machine sales.

Our Dietary Department with Sally McLellan, Registered Dietitian, and Roger Small, Certified Dietary Manager, focused their attention on improving the quality, variety and presentation of food. We purchased a new steam and convection oven and a food warming cart to replace equipment which no longer worked correctly. Most of the dietary staff completed a course in therapeutic diets given by Ms. McLellan.

Major building renovation projects were started and some were completed in 1986 with the availability of \$100,000.00 of General Revenue Sharing Funds. The Stearns building roof and laundry roof were resurfaced with Rubber Roofing Systems. We started renovation of the Sanders building which was built in 1932. Dufresne & Henry Engineering Firm completed the electrical rewiring design study. The building will be rewired in 1987 through our Energy Conservation Contract with Eastern Utilities Associates. The project costs are being paid through energy savings.

All of the resident rooms on Sanders I were renovated including flooring replacement. Radiators were repaired, fitted with new thermostatic controls and covered with metal radiator enclosures. Windows were repaired. Shades and drapes are ordered.

The Maintenance Department, under the direction of Leo Duranleau, completed most of the work with the help of House of Correction residents and Vocational Rehabilitation trainees. They have also refinished furniture and are building closets for each room. We anticipate this project to be completed by year end 1987. Each year we must compliment the Maintenance Department for their outstanding outside Christmas lights display, and Fred Reno of the Department for his special efforts to bring Christmas cheer to our residents.

The engineering firm of DuBois and King were awarded the bid to complete a study of the County Complex Water Supply System. The study was funded through the CDBJG Program. We were awaiting study results and recommendations at year end.

The engineering firm of Dufresne & Henry completed a study of our Wastewater Treatment Plant to assess plant operations and future planning needs.

The Housekeeping and Laundry Departments improved under the direction of Lucille Richards. In July we started using disposable briefs for our incontinent residents. This made a significant difference in the appearance of our residents and had a direct impact on housekeeping and laundry operations. The use of housekeeping and laundry supplies decreased. Laundry poundage dropped from 13.8 lbs. per resident per day to 11.2 lbs. per resident per day. We eliminated laundry operations on Saturdays and holidays. We replaced one dryer and improved the efficiency of three (3) others to cut drying time to 50%.

Ann Wolf replaced Kathleen Guimond as Personnel Assistant. Employees voted to have the American Federation of State, County and Municipal Employees represent them for the purpose of negotiating a contract. Negotiations are in process.

We held our second Staff Recognition Award Program in May. Ann DeLorey, R.N., day shift Nursing Supervisor received the Employee of the Year Award. Department employees of the year were as follows:

Minnie Maiola - Laundry Assistant

Melissa Dyer - Activities Aide

Fred Reno - Boiler Specialist
Jim Laplante - Steward
Shirley Haley - Business Office Manager
Pat Pelletier - Housekeeping Aide
Ava Goey - Certified Nursing Assistant
Bill Henderson - Corrections Supervisor

Melissa Dyer, Activity Department Aide, is chairing our County Complex Safety Committee this year replacing Roger Small.

Our Medical Director, Richard Hutchins, M.D. continues to provide excellent medical care to our residents, performs staff physical exams and provides policy direction regarding resident care. He serves on the Resident Safety Committee, the ADHOC Ethics Committee and participates in educational and family conferences as needed.

Richard McManus, D.M.D., provides dental care to residents on at least a bi-weekly basis.

Robert Otis, D.P.M. replaced Dr. Janice Sawyer for podiatry services.

Our psychological counselling services are provided through contract with West Central Counselling Center with Marian Borofsky, Mental Health Consultant, visiting residents weekly. She and other staff from the Counselling Center conduct regular meetings with staff to assist them in dealing with stress and burnout. Janet Landon, R.N., our Inservice Education Coordinator, resigned to return to school. Joan Spahr, R.N. was appointed to replace her. Staff education training in every department is ongoing throughout the year.

MAPLE HILL COMMUNITY HOME

We accomplished a major goal this year with the opening and licensure of Maple Hill Community Home as a Sheltered Care and Shared Home for frail elderly who cannot live independently. The Superintendent's Home and Women's Annex are being renovated for this purpose. The Home was initially licensed for eight (8) persons. It is now licensed for 15 persons. The Home is managed by a live-in married couple with support services from the Nursing Home.

COUNTY COMPLEX HOUSING

The Maintenance Department completed renovations of the Farm Manager's Home. The building was completely gutted, rewired and reconstructed into three (3) apartments with all work except electrical and plumbing performed by the Maintenance Department staff and HOC residents. Cost for the project including labor was \$32,883.70. There are now five (5) apartments and one (1) single-family home at the County Complex.

FARM

The Sullivan County Farm changed its focus in 1986. With the Federal Government urging a decrease in milk production nationally because of milk surplus and the dairy operation historically operating at a deficit, the County Commissioners recommended that the dairy herd be sold. The Legislative Delegation reviewed the matter and agreed. 138 head of registered Holstein cattle were sold at an auction on June 12, 1986 for a net profit of \$69,057.15. Milk production between January and June 12th was 817,345 lbs. of milk for approximately 65 milking cows. Our milk revenue was \$67,815.50. Dairy herd milk production and the quality of milk had improved over the past two (2) years with a planned feed program. Prior to the sale, culled cows sold to the Nursing Home for beef brought \$6,376.45 in revenue.

With the sale of the dairy herd, we decreased the farm staff to one farm worker.

Lester Brooks stayed on to work the farm. The farm and woodlands operations were placed under the direction of Leo Duranleau, Plant Maintenance Director.

We expanded our vegetable garden and fruit orchard by planting asparagus and strawberry beds. Despite a poor growing season, we realized \$2,806.00 from produce sold to the Home. Vegetable and fruit production list:

Radishes	48 Bunches
Beet Greens	22 Pecks
Snow Peas	1¾ Bushel
Blueberries	88 Quarts
Leaf Lettuce	2 Boxes
String Beans	19 Boxes
Tomatoes	67 Trays
Summer Squash	30 Boxes
Beets	12 Boxes
Cucumbers	8 Boxes
Cabbage	9 Boxes
Green Peppers	6½ Boxes
Rutabaga	11 Boxes
Broccoli	60 Heads
Carrots	6 Boxes
Winter Squash	3 Boxes
Apples	26 Bushel
Pears	19 Boxes
Sweet Corn	3 Bags

The University of New Hampshire Extension Service completed a farm study to help plan for the farm's future. They agreed with our plans to expand vegetable and fruit production and to raise livestock which would provide food to the County Complex facilities. On November 8, we purchased 25 beef calves and we are considering the possibility of raising other livestock.

WOODLANDS

Prior to the winter of '86, we doubled the number of maple tree taps anticipating a significant increase in our maple production. The weather did not cooperate. We produced 64 gallons of maple syrup and realized \$1,567.50 in revenue. We hope for better maple weather in '87.

The Forestry Advisory Board provided guidelines for wood production. It was agreed by both the Commissioners and the Executive Committee of the Delegation that it was more realistic to have a professional logger harvest the 100,000 board feet of white pine timber after it was marked by the county forester. The timber was put out to bid. Net revenue was \$6,150.00. Our county woodsman and HOC residents harvested other wood as listed below with income as noted:

Red Pine saw logs	2,103 feet	\$ 304.94
Red Pine posts	853 posts	1,492.75
Popple for pulp wood	95.1 tons	2,117.50
Fire wood	84 cords	5,413.00
		<hr/>
		\$ 9,328.10
Total revenue from Forest products		\$ 17,045.69

Our Forest Management Program improved substantially during the latter part of 1986. The Commissioners and Administration recognize that our goal is to preserve our forest resources through appropriate management. Wood production and revenue is based on that premise.

The Nursing Home and Community Home provide vital services to the Sullivan

County community in an era when there is an ever increasing need.

The Farm and Woodlands are valued, natural resources which both residents and staff enjoy and cherish. We work to preserve and enhance the lovely environment surrounding us.

Our work is challenging and rewarding. We appreciate the interest, support and guidance offered by the Board of County Commissioners, the Legislative Delegation and the Sullivan County Community.

Respectfully submitted,
Mary Louise Horn, CFACHCA
 Administrator SCNH
 Superintendent S.C. Complex

SULLIVAN COUNTY NURSING HOME
COST PER DAY
December 31, 1986

Administration	\$ 978,228.24	\$ 14.20
Dietary	624,423.50	9.07
Nursing	1,864,133.91	27.06
Maintenance	491,726.42	7.14
Laundry	163,490.39	2.37
Housekeeping	226,331.73	3.29
Physician & Pharmacy	61,010.99	.89
Psychological Services	659.50	.01
Physical Therapy	30,691.34	.45
Occupational Therapy	15,323.08	.22
Recreational Therapy	52,080.48	.76
Speech Therapy	99.00	.00
Dental	2,395.67	.03
Total	\$ 4,510,594.25	\$ 65.49

S.C.H. Patient Day 68,875

With Maple Hill actual expense removed \$65.01

With Maple Hill Days added:

2,416 + 68,875 = 71,291 Days \$63.27 per day

TO: County Delegation
FROM: Subcommittee to Consider the Need for a Full-Time County Attorney in Sullivan County

Members: Roma A. Spaulding, Constance Mehegan and Kurt Normandin

The needs for a full-time County Attorney:

- (1) Professionalism
- (2) Secondary duties
- (3) Liason with individual Police Departments
- (4) Conflict of interest in part-time practice
- (5) Grand Jury meets every 60 days instead of twice a year
- (6) Office space will be available shortly
- (7) Accountability, efficiency and cost containment will be more manageable

(8) Visibility of the office

The negative sides of needing a full-time County Attorney:

- (1) More tax dollars will be needed
- (2) Health insurance and other benefits will have to be added
- (3) Full-time secretary will be needed
- (4) Cases have not risen

Problems that exist now:

- (1) Refusal of present County Attorney to try civil cases because of lack of time
- (2) Problem of working by self-imposed hours
- (3) Differential payment to County Attorney and Assistant County Attorney
- (4) Lack of time needed for preparing back-to-back cases under present situation
- (5) With Supreme Court handing down decisions it takes time to study them
- (6) Scheduling problems in the Court System

The sub-committee recommends that legislation be introduced to have Sullivan County have a full-time County Attorney, which will include language to prohibit having a private practice on the side.

*Roma A. Spaulding
Constance Mehegan
Kurt Normandin*

TO: Sullivan County Delegation

FROM: Subcommittee to Study the Needs for a Full-Time County Attorney

Members of Committee: Roma A. Spaulding, Chairman; Constance Mehegan, Kurt Normandin

SUBJECT: Annual Report of Judicial Subcommittee

During the past year the subcommittee reviewed the previous study concerning the need for a full-time County Attorney, had correspondence and an interview with previous and present Assistant County Attorneys, compared population figures, number of criminal entries by Superior Court and reviewed the structure of other counties concerning full- and part-time County Attorneys.

On September 27, 1985 we recommended to the Delegation that legislation be introduced for Sullivan County to have a full-time County Attorney which would include language to prohibit having a private practice on the side. This was unanimously adopted by the Delegation.

An amendment was attached to HB117 to accomplish this by Rep. Merle Schotanus, Chairman of the Delegation. As of today it has passed the House and is in the hands of the Senate with expectations that this will pass and be signed into law.

On February 28, 1986 the subcommittee recommended a salary range between \$30,000 to \$34,000 be considered by the Finance Committee and this was unanimously accepted by the Delegation.

Enclosed are copies of reports, statistics, correspondence and a salary comparison of other counties for 1985.

*Roma A. Spaulding
Constance Mehegan
Kurt Normandin*

REPORT TO SULLIVAN COUNTY DELEGATION

The Committee would like to compliment Cathy Thurston for her cooperation and assistance to the Finance Committee in their development of the 1986 Budget.

At this time the Committee urges the delegation to consider the hiring of a professional Business Administrator in the very near future. With the Gramm-Rudman-Hollings Bill, counties and municipalities will be facing very difficult financial decisions. In due respect to the Commissioners, we must remember their positions are elected and subject to change every two years. The County needs to have a professional working day by day to be able to carry out Delegation mandates and Commissioner policies in a timely and efficient manner. The Business Administrator would already have in place a valuable person, Cathy Thurston, as his assistant.

Due to the Dairy Herd buy-out plan, the Committee had to cancel the informational meetings with other County Business Administrators and recommend another meeting be set up for the full Delegation and Commissioners.

The Dispatch Center Study funds are still in place and will be handled by the Commissioners. It is our understanding they are forming a study committee. The Committee recommends not to sunset the Committee at this time.

Thank you for letting us serve on this Committee. We are ready to answer any questions you may have.

Respectfully submitted,
Beverly Rodeschin, Chairman
Sara Townsend
Kurt Normandin
Committee on County Administration

COMMISSIONERS REPORT FOR 1986

1986 was a year of many changes. The new county building was completed and officially opened on June 1. The move from the old offices went fairly smoothly with the cooperation of personnel from the County Home maintenance department and some House of Correction inmates. The Deeds and Probate offices had many, many books! Hopefully now all the minor problems of a new building have been ironed out and 1987 will present a year of calmness. The Commissioners would like to thank all department heads and their staff in Newport for their forbearance and fine cooperation.

The new County Business Manager started on September 15, 1986. With his help and skill the budget process for 1987 has proved much less painful, for all involved. This position was a long time coming and has proved a step in the future for Sullivan County. In reflection, the Commissioners wish to express their heartfelt appreciation for Cathy Thurston and her untiring devotion to Sullivan County.

A study by the UNH Extension Service concluded that our dairy farm in Unity was not a viable operation.

The County Nursing Home saw an addition of the Maple Hill Community Home. Through the fine work of Leo Duranleau, the Women's Annex was converted into a shared home for people who do not need intermediate nursing care, but cannot live alone. We opened with eight persons and have a total of eleven in residence there now.

A beginning herd of 25 beef was purchased as recommended and will be fattened and slaughtered for use at the nursing home. This will supply a better grade of beef for the residents than was had in the past from the dairy herd culls. This herd will be expanded during the year as supply and demand increase. In the spring, we expect to purchase 30 piglets to raise for consumption at the county complex in Uni-

ty. Consequently, even though the farm plan has changed somewhat, we are still using the lands for growing feed for the county's animals. We have just broadened our farm's horizons.

Many factors contributed to the disposal of the dairy herd. Number one, our farm manager of many years, Ken Wirkkala, left. Number two, we lost some valuable tillage land on the River Road which we could not replace. It was time to take a hard look at what we could do with our farm. Consequently, on June 12, we sold our dairy herd at public auction.

A water supply study at the Unity complex was completed in 1986. When a final report is completed, it is hoped that recommendations can be implemented in 1987.

Sullivan County is losing a long-time, dedicated employee. Kay Waltz, after 30 years devotion as Director of Welfare, retired on December 31. She will be sorely missed by all.

A year's thanks to all Sullivan County employees.

Respectfully submitted,

Sydney J. Clarke

Sheila M. Stone

Anthony C. Maiola

CORRECTIONAL FACILITY REPORT

Sullivan County House of Correction and Jail had 548 admissions during 1986.

The total man days for 1986 was 14,439. Based upon this figure, it cost \$34.75 per day to house an individual at the Correctional Facility.

During 1986, over 200 people were incarcerated for alcohol and/or drug related offenses.

Programming at the Correctional Facility include Alcohol Education, Alcoholics Anonymous Meetings, Narcotics Anonymous Meetings, Mental Health Counseling, Religious Services, Adult Basic Education, and various other volunteer programs brought to the facility by community based organizations.

There has been a growing number of juvenile offenders. The Supreme Court of New Hampshire has upheld the sentencing of juvenile offenders to adult facilities, for motor vehicle and other minor convictions.

Sullivan County House of Corrections and Jail continues to provide tours to the local schools. The tours have been very successful due to the dedication of our teachers and their communications with the Correctional Facility.

Sullivan County Corrections is striving to maintain and continue to develop its staff of dedicated men and women in order to insure the safety and security of the facility as well as the community.

The Correctional System works in conjunction with the Probation and Parole Departments, the Courts, and Human Service Agencies in order that those incarcerated are given every opportunity to return to society as productive citizens.

Sandra LaPointe

Correctional Administrator

COUNTY ATTORNEY ANNUAL REPORT

I am pleased to present my sixteenth and final report as Sullivan County Attorney. When I assumed office on January 1, 1971, to the best of my recollection, there was but one unsolved murder in the County. As I retire from this position,

we have, I believe, eight unsolved murders, if we are to include the unsolved case I inherited. Fortunately, the State Police and Attorney General's office handles homicide investigation and trials as the money and time involved on a homicide investigation is overwhelming.

Sixteen years ago we did not have the drug problem in this County that we have today and marijuana was the ugly word then, whereas now, it is cocaine and heroine. It appears we have drugs in our school system, in some cases, as young as fifth and sixth graders. It is very difficult to convince a child to leave drugs alone when their parents use them.

Criminal activity has increased more than ten fold since I assumed office and the obligations of the County Attorney increase each time the legislature convenes. We now have Grand Jury sessions six times a year, whereas in 1971, we had two sessions. Court was in session for two months, at the very most, in the winter and two months in the fall. Now, it is not uncommon to have summer sessions and a day or two a month a Justice will come to dispose of matters. In addition, we are constantly required to go to Concord or Keene for hearings when our Court is not in session. We must attend sentence review hearings, Gibbs hearings, probation violations, we must prosecute URESA matters and, until just recently, handle all Habitual Offender petitions for the Attorney General. Sixteen years ago, we never had anything to do with these matters.

A Public Defender is appointed to represent the indigent criminal defendant in this state, while at the District Court level, police prosecutors, who are not attorneys, in this County at least, are expected to present the State's case—a decidedly unfair situation. Each District Court in this County should have its own prosecuting attorney so the police community will have an even chance in presenting its case. It is absolutely impossible for the County Attorney to be everywhere he is expected to be when he is wanted, and a great amount of pressure could be taken from that office if the towns which come under the jurisdiction of the Newport District Court and the City of Claremont and outlying towns coming under the jurisdiction of the Claremont District Court were to pool their resources, based on their case loads, and employ an attorney, or attorneys, to represent the law enforcement personnel in these courts in presenting their cases. It is very unfair to have an attorney on one side and not on the other, and when it comes down to enforcing the statutes in this state, we all have an interest.

I have enjoyed the sixteen years I served, a good many of the officers I knew when I first assumed office have retired and many are deceased. It is when one reflects on friends who have retired or deceased that the reality of how long one has been around strikes home.

With a full-time County Attorney assuming office on January 1, 1987, I feel quite sure we will see that budget increase three fold in the next three years.

In closing, I would like all to know that I did the very best I could with the budget I had to work with.

Very truly yours,
Edward J. Tenney, II

SHERIFF'S ANNUAL REPORT 1986

According to New Hampshire Revised Statutes Annotated 104:29, I herein submit an Annual Report. Again in 1986, both our activities and our revenue to the County of Sullivan have increased in the Sheriff's Department. Out-of-County Court Sessions, Court Transport Orders (with juvenile ones on the rise), and Involuntary Emergency Hospitalization transports to the New Hampshire Hospital in Concord

often create demands which are difficult to fulfill. Part-time deputies sometimes are utilized to meet these needs.

Although we miss our friends in the more populated City of Claremont, we're pleased to have made the move to our new office in the County Seat of Newport this year. This move has been a long time in coming and I'm glad it's here. It has contributed to greater Court Security and closer communications with the Court Clerk's office as well. Now that we have a full-time County Attorney within the building, we are looking forward to better communications there as well. This should improve our criminal work for the Court.

The following figures provide a comparison with the previous year:

Activities:	1985	1986
Superior Court Capias Arrests	48	45
Hours in Superior Court	1,414¾	1,213½
Hours in District Court	227	192
Cruiser Miles	78,093	78,881
Prisoner Transports	632	970
Civil Services	2,330	2,556
Revenue:	1985	1986
Sheriff's Writ Fees	\$ 32,089.43	\$ 45,782.91
Gas Tax Refund	855.99	912.95
Area Community Services (Radio)	2,474.64	2,301.53
State - Bailiffs	1,620.20	13,590.75
Extradition Reimbursement		50.47
Total	\$ 40,040.26	\$ 62,638.61

I wish to thank the Sullivan County Commissioners for their assistance during the year.

Respectfully submitted,
Edward J. Bruno, Sr.
 Sheriff

SULLIVAN COUNTY FOREST MANAGEMENT ADVISORY BOARD

Sullivan County, New Hampshire

Sullivan County Commissioners
 Sullivan County, New Hampshire

July 14, 1986

SUBJECT: 1986 Cutting Operations on County Farmlands

After our June 4, 1986 meeting to discuss the closing down of the woods operations and after examining the enclosed income and expense statements presented by the commissioners at that meeting, the Forest Management Advisory Board came up with the following questions, conclusions and recommendations:

1. The data presented was not sufficiently clear or detailed to determine the allocation of time per unit produced. How many hours of labor are charged and at what rate? Labor costs appear to be quite high for the known volume of production. Perhaps adequate supervision was lacking.
2. The tractors from the farming operations were used for the production of wood. Since the tractors were primarily used in other farming operations, what allocation of repair costs were made to the other uses? High repair costs may reflect attitudes on how work is done, a lack of respect for equipment, and a lack of

adequate supervision. Records of running time of tractors should be kept, and costs of repairs should be allocated proportionately to each operation.

3. The data did not indicate the use of a depreciation schedule for the cost of equipment used in the operations. How can the cost of the equipment be paid back in a few months of use when it should be depreciated over many years? Even if the equipment is expensed over one year, the costs are not allocated over 12 months of production.

4. In order to make a thorough analysis of expenses and returns, a third sheet of information should be kept. This would provide information on volumes produced and sold and when it was produced. Examples of data would be: Number of cords produced, sold and price per cord; tons of pulpwood produced, sold and price per ton; number of board feet produced, sold and price per thousand sold; number of posts produced, sold and price per post or pole; accurate inventory of products on landing, in wood yard or in storage.

5. Figures on total maple syrup production, volume sold, prices received, and current inventory should be included in the report. Tubing purchased should be depreciated over the estimated useful lifetime. Cans and containers should be expensed when sold.

The maple producing season was one of the worst we've had in over 30 years. An additional \$4,000 to \$5,000 income could have been realized in a normal year of production.

6. Income shown for cordwood production is \$2,028. If \$60 per cord is used as an average price, this would indicate that 34 cords were sold. It is estimated that 80 cords of tree-length wood was produced and brought out to the landing. This would mean that at least 46 cords remain. This wood should have a value of \$35 per cord and total value of cordwood at the landing would be \$1,610. This is not shown on the income sheet.

In conclusion, the board feels that production on a per hour basis can and should be increased, an acceptable bookkeeping and records system must be used, and more attention must be given to use, care and maintenance of equipment. Close attention should be given to available markets, as they occur, and production should be geared to respond to better prices having a limited sales time. An example would be the red pine pole market.

As we pointed out before, we are available to discuss the woods operation in more detail and to make additional recommendations for carrying out the forest management plan approved by the Sullivan County Delegation on February 22, 1985. The board would like to meet with the commissioners at their next meeting.

SULLIVAN COUNTY FOREST MANAGEMENT ADVISORY BOARD

Van Webb, Forester, Sunapee, Chairman
Rep. Merle Schotanus, ex-officio
Everett Reney, NHTOA
Joseph Szymujko, County Ext. Forester
Robert Crane, Washington
Raymond Morin, Plainfield

SULLIVAN COUNTY HOME SPECIAL FUNDS

DATE CREATED	NAME OF FUND	TYPE OF FUND	INVESTED IN	AMOUNT OF PRINCIPAL 12/31/85	INTEREST	INCOME	EXPENDED	AMOUNT OF PRINCIPAL 12/31/86
1965	Nursing Home Equipment Fund	Special	Indian Head/ Claremont Savings	\$ 2,264.99	\$ 28.08	\$2,414.40	\$ 379.62	\$ 4,327.85
1968	**Alex Ungren	Restricted	Indian Head	736.34	209.40	-0-	350.00	595.74
1970	*Elsie Hardison	Restricted	Claremont Savings	111.52	124.10	-0-	-0-	235.62
1970	Activities	Activities	Claremont Savings	806.17	31.64	1,533.63	1,804.00	567.44
1972	David Miller, Jr.	Restricted	Indian Head	265.15	-0-	100.00	125.71	239.44
1974	Ernest O. Russell	Special	Claremont Savings	93.12	-0-	-0-	6.00	87.12
1981	Caroline J. Bailey	Special	Claremont Savings	22,802.74	2,616.34	-0-	-0-	25,419.08
1985	SCNH Special Vending Account	Special	Claremont Savings	1,411.59	82.48	2,634.05	2,050.00	2,078.12
1985	SCNH House of Corrections Vending Account	Special	Claremont Savings	393.58	32.00	1,351.11	981.60	795.09

** \$3,000.00 - On deposit restricted to interest.
 * \$1,072.52 - On deposit restricted to interest.

SULLIVAN COUNTY HOME
Woodland Expenses 1985

Labor and Related Expenses	\$	2,461.51	
Saw		535.50	
Winch		2,125.00	
Splitter		2,186.00	
Vests, Chaps, Visor, Thermos, Toe Guards		173.67	
Chain Saw Supplies		20.00	
Two (2) Safety Films		50.00	
Chain Saw Repair		68.95	
Trucking Lumber		142.20	
Equipment Repairs		<u>21.15</u>	
TOTAL 1985			\$ 7,783.98

SULLIVAN COUNTY HOME
Woodland Expenses 1986

Labor and Related Expenses	\$	4,742.81	
Electricity		41.87	
Vehicle Gas		450.34	
Repairs - Case Tractor		3,085.75	
Sugaring Supplies (cans, tubing, etc.)		1,156.18	
Chain Saw		452.00	
Trucking Lumber		633.90	
Repairs - Chain Saw		45.49	
Repairs - Ford Tractor		1,288.27	
Skidding Chains		136.35	
Miscellaneous Supplies		<u>109.48</u>	
TOTAL 1986			\$ 12,142.41
GRAND TOTAL			\$ 19,926.39

SULLIVAN COUNTY HOME
Woodland Income 1985

			Wood	Maple Syrup
November	Cordwood	\$	290.00	
December	Cordwood		415.00	

SULLIVAN COUNTY HOME
Woodland Income 1986

			Wood	Maple Syrup
January	Cordwood		755.00	
	Temple East-tex		962.00	
February	Cordwood		408.00	
	Syrup			18.00

March	Temple East-tex	480.00	
	Cordwood	160.00	
April	Syrup		717.00
	Temple East-tex	506.00	
	Vermont Corrections	243.20	
TOTAL		\$ 4,219.20	\$ 735.00
GRAND TOTAL 1985 & 1986 — \$4,954.20			

FEDERAL REVENUE SHARING FUNDS

State of Revenue, Expenditures and Fund Balance For the Year Ended December 31, 1986

Available Funds, January 1, 1986		\$ 79,265.53
Add: Entitlements		
January, 1986	\$ 31,403.00	
April, 1986	31,403.00	
July, 1986	27,243.00	
October, 1986	19,993.00	
Total Received:	\$ 110,042.00	
Interest Earned, 1986	9,141.67	
		\$ 119,183.67
Total Available		\$ 198,449.20
Expended:		
Indian Head National Bank		
Sheriff's Cruiser and Radio	\$ 12,601.52	
Indian Head National Bank		
Reg. of Deeds - Computer Service	39,481.00	
Indian Head National Bank		
County Home - Operation of Plant	36,792.00	
Computer Center		
Balance owed - 1985 Encumbered	5,312.00	
Indian Head National Bank		
County Home - Operation of Plant	51,597.67	
Indian Head National Bank		
County Home - Operation of Plant	11,610.33	
Total Expended:		\$ 157,394.52
Balance on Hand, December 31, 1986		\$ 41,054.68
Lake Sunapee Savings Bank,		
Ever Ready Money Market Account		
Balance as per statement 12/31/86		\$ 41,054.68

SULLIVAN COUNTY EXTENSION SERVICE BUDGET

	1986 Budget	Expended 1986 Budget	Proposed 1987 Budget
PERSONAL SERVICES			
Agricultural Agent			
Home Economist			
4-H Agent #1	\$ 41,496.00	\$ 40,067.37	\$ 50,263.00
4-H Agent #2			
Forester #1			
Forester #2			
Clerical #1	29,329.00	31,091.94	33,884.00
Clerical #2			
Clerical Assistance			
Janitor	1,200.00	1,067.00	2,580.00
	<u>\$ 72,025.00</u>	<u>\$ 72,226.31</u>	<u>\$ 86,727.00</u>
TRAVEL			
E.F.N.E.P.			1,000.00
Agricultural Agent	3,000.00	3,021.85	3,000.00
Home Economist	2,550.00	1,590.86	2,550.00
4-H Agent #1	2,150.00	1,102.77	2,150.00
4-H Agent #2	1,250.00	1,938.71	1,250.00
Forester #1	2,120.00	1,912.87	2,120.00
Forester #2	1,000.00	1,000.00	1,000.00
Office Coordinator	250.00	352.48	250.00
Extension Service Council	450.00	422.74	450.00
Aides	110.00	29.88	110.00
	<u>\$ 12,880.00</u>	<u>\$11,372.16</u>	<u>\$ 13,880.00</u>
OTHER			
Postage			2,500.00
Transportation	50.00	10.35	50.00
Communication	5,995.00	10,142.32	5,995.00
Rent	5,850.00	4,997.50	5,000.00*
Electricity	1,100.00	1,139.91	700.00*
Printing	450.00	3,406.66	3,450.00
Repairs	2,000.00	2,193.90	2,620.00
Materials	5,000.00	5,693.44	4,000.00
Equipment	214.00	249.97	450.00
Insurance	465.00	471.00	465.00
Taxes (Social Security)	1,998.00	2,215.84	2,422.00
Unemployment Insurance	357.00	206.36	357.00
Health Benefits	2,000.00	1,610.06	2,000.00
Misc. & Cost of Moving	100.00	4.84	1,800.00
	<u>\$ 25,579.00</u>	<u>\$ 32,342.15</u>	<u>\$31,809.00</u>
TOTALS	<u><u>\$ 110,484.00</u></u>	<u><u>\$ 115,940.62</u></u>	<u><u>\$ 132,416.00</u></u>

*This figure assumes that Extension Service will move into the former Records Building by July 1, 1987.

Balance 1/1/86	\$ 5,484.72
Appropriations Received	105,000.00
Escrow Account	3,254.70
Other Income	1,094.52
Insurance Claim	2,685.00
	<u>\$ 117,518.94</u>
	<u>(-)115,940.62</u>
Balance 1/1/87	\$ 1,578.32

**SULLIVAN COUNTY
DETAILS OF BONDED INDEBTEDNESS AS OF
DECEMBER 31, 1986**

	Principal Only
First National Bank of Boston—4.75% County Hospital Addition, 1969-1989	\$ 138,000.00
First National Bank of Boston—4.50% Correctional Facility, 1977-1987	75,000.00
Indian Head National Bank of Nashua—6.25% Court House Renovation Projects, 1985-1995	<u>1,530,000.00</u>
TOTAL BONDED INDEBTEDNESS:	\$ 1,743,000.00

**SULLIVAN COUNTY
County Tax Apportionment
January 1, 1986 - December 31, 1986**

Town	% Proportion of Tax	1986 Amount of Tax
Acworth	2.248	\$ 66,953.00
Charlestown	7.537	224,477.00
Claremont	26.283	782,793.00
Cornish	3.859	114,934.00
Croydon	1.629	48,517.00
Goshen	1.654	49,262.00
Grantham	12.731	379,171.00
Langdon	1.215	36,187.00
Lempster	2.193	65,315.00
Newport	12.052	358,945.00
Plainfield	4.651	138,522.00
Springfield	3.047	90,750.00
Sunapee	14.423	429,564.00
Unity	2.453	73,058.00
Washington	4.025	119,878.00
TOTAL	<u>100.000</u>	<u>\$ 2,978,326.00</u>

SULLIVAN CLINIC
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
DECEMBER 31, 1966

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPE		ACCOUNT GROUPS			TOTALS	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST AND AGENCY FUND	LONG-TERM DEBT	GENERAL	GENERAL	FIXED ASSETS	1966	1965
Assets											
Cash	\$ 23,111	\$ 272,065	\$ 177,133	\$ 200	\$ 32,707	\$ —	\$ —	\$ —	\$ —	\$ 505,216	\$ 901,943
Accounts receivable, net of allowances for uncollectibles of \$34,500	6,225	—	—	343,135	—	—	—	—	—	349,360	449,640
Prepaid expenses	10,000	—	—	—	—	—	—	—	—	10,000	—
Due from other funds	325,613	35,633	—	—	—	—	—	—	—	361,246	303,994
Due from other governments	—	—	—	—	—	—	—	—	—	—	31,403
Inventory of supplies, at cost	—	—	—	128,183	—	—	—	—	—	128,183	120,746
Restricted assets - cash	—	—	—	—	10,885	—	—	—	—	10,885	11,246
Property and equipment	—	—	—	—	—	—	—	—	—	—	—
Buildings and improvements	—	—	—	2,096,932	—	—	—	—	2,607,473	4,704,405	3,219,664
Equipment	—	—	—	924,483	—	—	—	—	334,015	1,258,498	1,110,344
Accumulated depreciation	—	—	—	(1,335,625)	—	—	—	—	—	(1,335,625)	(1,225,606)
Construction-in-progress	—	—	—	—	—	—	—	—	—	—	—
Amount to be provided for retirement of general long-term debt	—	—	—	—	—	—	—	—	—	—	1,150,827
Total assets	\$ 364,949	\$ 307,698	\$ 177,133	\$2,157,208	\$ 43,592	\$1,605,000	\$1,605,000	\$2,941,488	\$1,605,000	\$7,597,168	\$7,924,761
Liabilities											
Vouchers payable	\$ 176,239	\$ —	\$ 36,415	\$ 44,890	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 257,544	\$ 397,463
Accrued liabilities	124,231	—	—	—	—	—	—	—	—	124,231	54,969
Compensated absences payable	—	—	—	73,660	—	—	—	—	—	73,660	54,559
Due to other governments	—	203,842	—	—	—	—	—	—	—	203,842	87,110
Due to patients	—	—	—	—	4,231	—	—	—	—	4,231	4,014
Due to other funds	35,633	27,168	—	298,445	—	—	—	—	—	361,246	303,994
General obligation bonds	—	—	—	138,000	—	—	—	—	—	1,743,000	2,057,000
Total liabilities	\$ 336,103	\$ 231,010	\$ 36,415	\$54,995	\$ 4,231	\$1,605,000	\$1,605,000	\$2,941,488	\$1,605,000	\$7,597,168	\$7,924,761
Equity											
Contributed capital	—	—	—	1,474,130	—	—	—	—	—	1,474,130	1,403,860
Investment in fixed assets	—	—	—	—	—	—	—	—	—	2,941,488	2,644,369
Reserve for inventory	—	—	—	128,183	—	—	—	—	—	128,183	120,746
Reserve for contingencies	—	36,633	140,718	—	6,654	—	—	—	—	181,005	526,721
Unrestricted funds	—	—	—	—	—	—	—	—	—	—	—
Designated for future expenditures	—	41,055	—	—	32,707	—	—	—	—	73,762	133,670
Unassigned	28,846	—	—	—	—	—	—	—	—	28,846	141,726
Total fund equity	\$ 28,846	\$ 76,688	\$ 140,718	\$1,602,313	\$ 39,361	\$1,605,000	\$1,605,000	\$2,941,488	\$1,605,000	\$7,597,168	\$7,924,761
Total liabilities and equity	\$ 364,949	\$ 307,698	\$ 177,133	\$2,157,208	\$ 43,592	\$1,605,000	\$1,605,000	\$2,941,488	\$1,605,000	\$7,597,168	\$7,924,761

The accompanying notes are an integral part of this statement.

RE Snyder

CERTIFIED PUBLIC ACCOUNTANT

January 29, 1987

To the Commissioners of Sullivan County
Newport, New Hampshire

I have examined the general purpose financial statements of Sullivan County as of December 31, 1986, as listed in the table of contents. My examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as I considered necessary in the circumstances.

In my opinion, the general purpose financial statements referred to above present fairly the financial position of Sullivan County as of December 31, 1986, and the results of its operations and changes in financial position of its proprietary and fiduciary fund types for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Robert E. Snyder

Certified Public Accountant

===== P O Box 1018 23 Mechanic Street Norwich, Vermont 05055 802/649-3885 =====

SULLIVAN COUNTY
COMBINED STATEMENT OF REVENUES AND EXPENDITURES -
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 1966

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TRUST AND AGENCY FUND	1966	1965
Revenues						
Taxes	\$2,978,326	\$ —	\$ —	\$ —	\$2,978,326	\$2,89,416
Fines and fees	45,843	208,351	—	—	254,194	200,433
Charges for products and services	212,865	—	—	—	212,865	173,570
Intergovernmental	88,456	78,639	—	—	167,095	126,547
Interest	78,420	8,614	24,316	2,759	114,109	268,339
Miscellaneous	109,464	—	—	6,400	115,864	103,809
Total revenues	3,513,374	295,604	24,316	9,159	3,842,453	3,772,114
Expenditures						
Current - general government	195,432	142,383	—	—	337,815	266,440
- public safety	783,931	—	—	—	783,931	678,995
- health and welfare	1,297,850	—	—	—	1,297,850	1,379,073
- miscellaneous	464,098	820	3,649	3,418	471,985	546,289
Capital outlay	64,575	390	365,627	—	430,592	1,093,031
Debt service						
Principal retirement	245,000	—	—	—	245,000	75,000
Interest and fiscal charges	266,432	—	—	—	266,432	235,607
Total expenditures	3,317,318	143,593	369,276	3,418	3,833,605	4,274,435
Excess revenues over (under) expenditures	196,056	152,011	(344,960)	5,741	8,848	(502,321)
Other financial sources (uses)						
Operating transfers in	249,319	39,481	—	—	288,800	271,671
Operating transfers out	(612,814)	(221,508)	(27,811)	—	(862,133)	(860,814)
Total other financial sources (uses)	(363,495)	(182,027)	(27,811)	—	(573,333)	(589,143)
Excess of revenues and other financial sources over (under) expenditures and other financial uses	\$ (167,439)	\$ (30,016)	\$ (372,771)	\$ 5,741	\$ (564,485)	\$ (1,091,464)

The accompanying notes are an integral part of this statement

SULLIVAN COUNTY
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL, SPECIAL REVENUE AND ENTERPRISE FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1946

	General Fund				Special Revenue Fund				Enterprise Fund			
	Budget	Actual	Variance Favorable - Unfavorable		Budget	Actual	Variance Favorable - Unfavorable		Budget	Actual	Variance Favorable - Unfavorable	
REVENUES:												
Clerk-staff office building	\$ 40,000	\$ 80,000	\$ —		\$ —	\$ —	\$ —		\$ —	\$ —	\$ —	
Resistor of drive - fees	—	—	—		—	208,351	43,351		—	—	—	
Sheriff's aid fees	45,000	45,843	843		—	—	—		—	—	—	
Miscellaneous income	200	541	341		—	—	—		—	—	—	
Nursing home income	—	—	—		—	—	—		—	—	—	
State welfare	—	—	—		—	—	—		2,992,560	2,992,899	-33,661	
Private	—	—	—		—	—	—		846,595	800,201	46,394	
Rapid Hill - private	—	—	—		—	—	—		—	21,789	21,789	
Rapid Hill - welfare	—	—	—		—	—	—		—	22,539	22,539	
Cafeteria	—	—	—		—	—	—		50,000	49,280	720	
Fuel and other received	—	—	—		—	—	—		43,800	25,167	18,633	
Hotel and restaurant income	—	—	—		—	—	—		1,500	2,960	1,460	
Bourgeoisement - vocational	—	—	—		—	—	—		—	—	—	
Robbery litigation	—	—	—		—	—	—		51,500	47,962	3,538	
Baptist income	—	—	—		—	—	—		18,500	17,660	840	
National building income	53,370	55,776	2,406		—	—	—		10,000	10,198	198	
State reimbursement - courts	6,000	32,254	26,254		—	—	—		—	—	—	
County jail income	—	—	—		—	—	—		—	—	—	
County farm income	6,000	1,743	-4,257		—	—	—		—	—	—	
Other	198,000	178,868	-19,132		—	—	—		—	—	—	
Interest income	175,000	106,231	-68,769		—	—	—		—	—	—	
Welfare - board and care of children	—	935	935		—	—	—		—	—	—	
State incentive manures	—	21,000	21,000		—	—	—		—	—	—	
Area community service	2,000	2,302	302		—	—	—		—	—	—	
Excavation reimbursement	—	50	50		—	—	—		—	—	—	
Insurance refunds	33,000	24,724	-8,276		—	—	—		—	—	—	
New Hampshire gas tax refund	900	913	13		—	—	—		—	—	—	
Revenue from state - Sheriff's department	8,000	11,660	3,660		—	—	—		—	—	—	
Revenue sharing funds	—	—	—		152,083	116,449	-35,634		—	—	—	
Surplus from prior year	192,254	196,285	4,031		—	—	—		—	—	—	
Taxes	799,724	799,145	-40,579		317,083	324,800	7,717		4,008,455	4,070,624	62,169	
	2,978,326	2,978,326	—		—	—	—		—	—	—	
Total revenue	3,778,050	3,757,471	-40,579		317,083	324,800	7,717		4,008,455	4,070,624	62,169	

(Continued)

The accompanying notes are an integral part of this statement

SULLIVAN COUNTY
COMBINED STATEMENT OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL, SPECIAL REVENUE AND PROPRIETARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1966

(Continued from previous page)

	General Fund			Special Revenue Fund			Enterprise Fund		
	Budget	Actual	Variance Favorable - Unfavorable	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable - Unfavorable
Expenditures									
General government									
Commissioner's office	94,125	94,104	-2,979	-	-	-	-	-	-
Treasurer	3,678	3,273	405	-	-	-	-	-	-
Auditors	12,500	13,901	-1,401	-	-	-	-	-	-
Business manager	12,000	11,293	707	-	-	-	-	-	-
County attorney	60,519	54,594	5,945	-	-	-	-	-	-
Register of deeds	-	-	-	143,984	142,773	1,211	-	-	-
Register of Probate	3,500	1,984	1,516	-	-	-	-	-	-
Sherriff's department	224,722	226,443	-3,721	-	-	-	-	-	-
Notical Referee	2,355	8,871	-6,516	-	-	-	-	-	-
Maintenance of courthouse	31,985	28,822	2,763	-	-	-	-	-	-
Maintenance of roads	-	-	-	-	-	-	-	-	-
Building	8,460	8,343	117	-	-	-	-	-	-
Regional center study	5,000	-	5,000	-	-	-	-	-	-
Public welfare	1,157,420	1,266,247	-140,827	-	-	-	-	-	-
State welfare	-	21,000	-21,000	-	-	-	-	-	-
County welfare centers	6,000	-	6,000	-	-	-	-	-	-
County building - Clermont	600	1,101	-501	-	-	-	-	-	-
County building - Report	60,123	34,163	27,966	-	-	-	-	-	-
County hearing room	-	-	-	-	-	-	-	-	-
Alcoholism	-	-	-	-	-	-	1,058,536	984,508	74,028
Library	-	-	-	-	-	-	613,114	617,522	-4,408
Barren's care	-	-	-	-	-	-	1,876,150	1,893,338	-17,188
Operation of plant	-	-	-	-	-	-	501,600	512,261	-10,661
Housekeeping & laundry	-	-	-	-	-	-	381,405	393,070	-11,765
Physician and pharmacy	-	-	-	-	-	-	53,500	61,011	-7,511
Special services	-	-	-	-	-	-	126,025	103,414	22,611
County jail	504,752	519,499	-14,747	-	-	-	-	-	-
County farm	211,599	154,199	57,310	-	-	-	-	-	-
Special grants	322,400	322,400	-	-	-	-	-	-	-
DPR services	-	-	-	-	-	-	-	-	-
Interest	305,877	266,432	39,445	-	-	-	9,833	9,833	-
Principal - bank	245,000	245,000	-	-	-	-	69,000	69,000	-
Delegation expenses	4,000	3,250	750	-	-	-	-	-	-
	3,270,551	3,317,319	-46,768	143,984	142,773	1,211	4,689,051	4,643,957	45,096
Revenue over (under) expenditures	\$ 507,499	\$ 420,152	\$ 67,347	\$ 173,099	\$ 162,027	\$ 8,928	\$ -600,598	\$ -573,333	\$ (107,865)

The accompanying notes are an integral part of this statement

SULLIVAN COUNTY
COMBINED STATEMENT OF REVENUE AND EXPENSES -
PROPRIETARY FUND AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1986

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
	ENTERPRISE	NONEXPENDABLE TRUST	DECEMBER 31, 1986	DECEMBER 31, 1985
Operating revenues				
Charges for services				
State welfare	\$2,975,438	\$ --	\$2,975,438	\$2,742,316
Private	941,959	--	941,959	799,082
Contributions	--	1,747	1,747	2,565
Interest		431	431	241
Miscellaneous	153,226	--	153,226	176,367
Total operating revenues	<u>4,070,623</u>	<u>2,178</u>	<u>4,072,801</u>	<u>3,720,571</u>
Operating expenses				
Personal services	2,894,299	--	2,894,299	2,706,414
Contractual services	111,402	--	111,402	117,989
Supplies and office expenses	142,397	--	142,397	69,974
Heat, light and power	127,552	--	127,552	159,906
Depreciation	110,019	--	110,019	96,414
Payroll and other taxes	211,155	--	211,155	205,228
Food	254,129	--	254,129	247,320
Repairs and maintenance	63,341	--	63,341	73,718
Employee benefits	423,795	--	423,795	382,937
Bad debts	9,358	--	9,358	--
Telephone	21,638	--	21,638	20,952
Miscellaneous	14,174	2,756	16,930	15,828
Insurance	60,918	--	60,918	21,431
Medicine	57,681	--	57,681	134,721
Total operating expenses	<u>4,501,858</u>	<u>2,756</u>	<u>4,504,614</u>	<u>4,252,832</u>
Interest expense	<u>9,832</u>	<u>--</u>	<u>9,832</u>	<u>13,158</u>
Loss before operating transfers	(441,067)	(578)	(441,645)	(545,419)
Operating transfers from general fund	<u>573,333</u>	<u>--</u>	<u>573,333</u>	<u>589,143</u>
Net income (loss)	<u>\$ 132,266</u>	<u>\$ (578)</u>	<u>\$ 131,688</u>	<u>\$ 43,724</u>

The accompanying notes are an integral part of this statement

SULLY COUNTY
COMBINED STATEMENT OF CHANGES IN FUND BALANCES -
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED DECEMBER 31, 1986

	GOVERNMENTAL FUND TYPES						PROPRIETARY FUND TYPE				FIDUCIARY FUND TYPE				ACCOUNT GROUPS		TOTALS				
	GENERAL		SPECIAL REVENUE		CAPITAL PROJECTS		NURSING HOME		CONTRIBUTED CAPITAL		NURSING HOME RESERVE FOR INVENTORIES		TRUST AND AGENCY FUND		NON-EXPENDABLE TRUST		GENERAL FUND ASSETS		(MEMORANDUM ONLY)		
Fund balances, beginning of year	\$ 141,726	\$ 106,704	\$ 513,489	\$ --	\$ --	\$ 1,403,960	\$ 120,746	\$ 26,966	\$ 7,232	\$ 2,644,369	\$4,965,092	\$4,948,661									
Fund compensated absence liability with contributed capital	54,559	--	--	--	--	(54,559)	--	--	--	--	--	--									
Excess of revenue and other financing sources over (under) expenditures and other financial uses	(167,439)	(30,016)	(372,771)	132,266	--	--	--	5,741	(578)	--	(432,797)	(1,047,740)									
Retirement of fixed assets	--	--	--	--	--	--	--	--	--	(101,119)	(101,119)	--									
Increase in compensated absence liability	--	--	--	19,101	(19,101)	--	--	--	--	--	--	--									
Capital outlay - purchase of fixed assets	--	--	--	(184,949)	184,949	--	--	--	--	396,238	396,238	1,064,171									
Capital transfers - retirement of bonds	--	--	--	(69,000)	69,000	--	--	--	--	--	--	--									
Transfer of depreciation to contributed capital	--	--	--	110,019	(110,019)	--	--	--	--	--	--	--									
Changes in inventory	--	--	--	(7,437)	--	--	7,437	--	--	--	--	--									
Fund balance, end of year	\$ 28,946	\$ 76,688	\$ 140,718	\$ --	\$ 1,474,130	\$ 128,183	\$ 32,707	\$ 6,654	\$ 2,941,468	\$4,829,414	\$4,965,092										

The accompanying notes are an integral part of this statement
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SULLIVAN COUNTY
COMBINED STATEMENT OF CHANGES IN FINANCIAL POSITION -
PROPRIETARY FUND AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 1986

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	TOTALS (MEMORANDUM ONLY)	
		NONEXPENDABLE	DECEMBER 31,	
	ENTERPRISE	TRUST	1986	1985
Sources of working capital				
Operations -				
Loss before operating transfers	\$ 441,067	\$ 577	\$ 441,644	\$ 545,419
Depreciation not requiring outlay of working capital	110,019	--	110,019	96,414
Working capital used in operations	331,048	577	331,625	449,005
Increase in compensated absences payable	19,101	--	19,101	54,559
Operating transfers from general fund	573,333	--	573,333	589,143
Total sources (uses) of working capital	261,386	(577)	260,809	194,697
Uses of working capital				
Additions to property and equipment	184,949	--	184,949	61,372
Net increase (decrease) in working capital	\$ 76,437	\$ (577)	\$ 75,860	\$ 133,325
Elements of net increase (decrease) in working capital				
Cash	\$ --	\$ (577)	\$ (577)	\$ 66
Accounts receivable	(103,974)	--	(103,974)	167,950
Inventory of supplies	7,437	--	7,437	8,700
Vouchers payable	58,282	--	58,282	(58,712)
Due to other funds	45,692	--	45,692	(54,679)
Bonds payable	69,000	--	69,000	70,000
Net increase (decrease) in working capital	\$ 76,437	\$ (577)	\$ 75,860	\$ 133,325

The accompanying notes are an integral part of this statement

SULLIVAN COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1986

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accompanying general purpose financial statements of Sullivan County (the County) are presented in accordance with generally accepted accounting principles. The amounts shown in the "Total (Memorandum Only)" column of the accompanying combined financial statements are presented only to facilitate financial analysis and are not the equivalent of consolidated financial statements.

The County, for financial reporting purposes, includes in this report all government departments, agencies, institutions, commissions, public authority or other government organizations that are controlled by or dependent on the Sullivan County Commissioners. Control by or dependence on the County was determined on the basis of control over the selection of management, influence on operations, accountability for fiscal matters, degree of financial interdependence and governing authority.

Accordingly, the financial statements presented herein do not include agencies which have been formed under applicable state laws as separate and distinct units apart from Sullivan County. Sullivan County Transit Company, Sullivan County Homemakers, Sullivan County Extension Service and Sullivan County Rehabilitation Center are specifically excluded from the County's financial statements.

The accounts of the County are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue and expenditures. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the County:

Governmental Funds

General Fund - The General Fund is the general operating fund of the County. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund.

Special Revenue Fund - Special Revenue Funds are used to account for the proceed of special revenue sources (other than Capital Projects) requiring separate accounting because

SULLIVAN COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1986

of legal or regulatory provisions which restrict expenditures for specific purposes.

Capital Projects Fund - The capital projects funds are used for the acquisition or construction of major capital facilities other than those of the enterprise fund. Resources of the capital projects fund are derived principally from the proceeds of bond issues and expenditures relate to the disbursement of these proceeds.

Proprietary Fund

Enterprise Fund - An enterprise fund is used to account for the operations of the Sullivan County Nursing Home (The County Home). The County Home provides a service to the general public on a continuing basis which is financed through user charges and reimbursement from the State of New Hampshire. Periodic determination of revenue earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, accountability and cost reimbursement purposes.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Unrestricted trust funds are expendable trusts and accounted for as a governmental fund. Restricted trust funds are nonexpendable and accounted for as a proprietary fund.

Account Groups - Account groups are not "funds" and are concerned only with the measurement of results of financial position. They are not involved with measurement of results of operations. Account groups include:

General Fixed Asset Account Group - This group of accounts is established to account for all fixed assets of the County, other than those accounted for in the proprietary fund. General fixed assets are stated at cost. Where the original cost records are not available, the assets are recorded at

SULLIVAN COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1986

the estimated historical cost. No depreciation has been provided on general fixed asset.

General Long Term Debt Account Group - Long-term liabilities expected to be financed from general government are recorded in the general long-term debt account group. It is the County's intention to retire these bonds from the revenues generated by governmental funds. The bonds bear the full faith and credit of the County.

The County Home bonded debt expected to be retired from Enterprise revenues is recorded as a liability of the Enterprise fund. The bonds bear the full faith and credit of the County and are not solely the obligation of the County Home.

The measurement focus of the General, Special Revenue and Capital Projects Funds is on the determination of and changes in financial position. This concept emphasizes the acquisition, use and balance of expendable available financial resources and related liabilities. These funds use the modified accrual method of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the fiscal period. Expenditures, other than interest on long-term debt obligations and certain estimated liabilities recorded in the General Long-term Debt Account Group, are recorded when the related liability is incurred. Outlays for inventory items are considered expenditures at the time of purchase. Outlays for property and equipment are considered expenditures when paid and no provision is made for depreciation of property and equipment. Outlays for retirement of general long-term debt are recorded as expenditures when paid. The accrual basis of accounting is followed by the Enterprise Fund, whereby revenues are recognized in the accounting period in which they are earned and expenses are recognized in the period incurred. Outlays for inventory items are considered expenditures when consumed. Outlays for property and equipment are capitalized and depreciated. Outlays for retirement of general long-term debt are recorded as a reduction on the related liability.

Only the Enterprise Fund (The County Home) records inventory which consists of food and supplies. Inventory is recorded at the lower of cost or market on a first in, first out basis.

SULLIVAN COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1986

County Home property and equipment are stated at cost. Depreciation has been provided over the estimated useful lives using the straight-line method based upon the following estimated useful lives.

Buildings	40 years
Building improvements	10 - 20 years
Sewer treatment facility	25 years
Water system	20 years
Movable equipment	5 - 10 years

Employees of the County Home are allowed to carryover unused vacation pay into the next budget year; however, the vacation must be used prior to the employee's anniversary date of employment. Consequently, vacation pay earned but unused at December 31, 1986 for County Home employees is recorded as a liability for compensated absences. All other County employees are not allowed to accumulate unused vacation pay after December 31 resulting in no liability at December 31. Sick leave is not vested; consequently, sick leave is recognized as an expense in the year it is paid.

Transactions that would be treated as revenue, expenditures or expenses if they involved organizations external to the governmental unit are accounted for as revenues, expenditures or expenses in the funds involved. Transactions which constitute reimbursement to a fund for expenditures or expenses initially made from that fund which are properly applicable to another fund are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditures or expenses in the fund that is reimbursed.

Nonrecurring or non routine transfers of equity between funds are treated as residual equity transfers and are reported as additions to or deductions from the beginning fund balance of governmental funds. Residual equity transfers to proprietary funds are treated as contributed capital and such transfers from proprietary funds are reported as reductions of retained earnings or contributed capital as is appropriate in the circumstances. All other transactions are treated as operating transfers and are included in the results of operations of both governmental and proprietary funds.

SULLIVAN COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1986

B. BUDGETARY BASIS OF ACCOUNTING

The County prepares its annual budget on a basis which is different from generally accepted accounting principles (GAAP basis). To provide a meaningful comparison of actual results with the budget, the combined statement of revenue and expenditures "budget and actual" is presented in accordance with the County's method (budget basis). The major differences between the budget and GAAP basis are:

The budget recognized as revenue surplus unrestricted funds brought forward from prior periods. GAAP records prior year surpluses as fund balances brought forward.

The budget recognizes federal revenue sharing funds when appropriated and expended. GAAP records these funds when measurable and receivable.

The budget expenses outlays for capital additions of the enterprise fund. GAAP capitalizes these outlays.

The budget expenses outlays for supplies and inventories of the enterprise fund when purchased. GAAP expenses these items when consumed.

The budget does not provide for depreciation on enterprise fund fixed assets. GAAP provides for depreciation of these assets.

The budget expenses outlays from the general fund for retirement of enterprise fund debt. GAAP records these as capital transfers of fund equity.

The budget expenses compensated absences when paid. GAAP expenses compensated absences when earned.

SULLIVAN COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1986

Adjustments necessary to convert the results of operations for the year on a GAAP basis to a budget basis are as follows:

	<u>Excess of Revenue Over (Under) Expenditures</u>			
	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Enterprise Fund</u>	<u>Total</u>
Revenues over (under) expenditures budget basis	\$ 420,152	\$ 182,027	\$(573,333)	\$ 28,846
Prior years surplus not recognized as revenue	(196,285)	--	--	(196,285)
Purchase of inventory not expensed	--	--	7,437	7,437
Capital outlays not expensed	--	--	184,949	184,949
Depreciation	--	--	(110,019)	(110,019)
Increase in liability for compensated absences	--	--	(19,101)	(19,101)
Transfers from other funds	(27,811)	(30,016)	--	(57,827)
Note payments not expensed	--	--	69,000	69,000
Revenues over (under) expenditures GAAP basis	<u>\$ 196,056</u>	<u>\$ 152,011</u>	<u>\$(441,067)</u>	<u>\$ (93,000)</u>

C. TAXES

In accordance with state law, the County Convention voted to raise taxes of \$2,978,326 for the year ended December 31, 1986. This tax was raised by the municipalities within the County of Sullivan. The proportionate share of each municipality was determined by the New Hampshire Department of Revenue Administration based on a population census, as follows:

<u>Municipality</u>	<u>Percentage</u>	<u>Amount</u>
Ackworth	2%	\$ 66,953
Charlestown	8	224,477
Claremont	26	782,793
Cornish	4	114,934

(continued)

SULLIVAN COUNTY
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1986

(continued from previous page)

Croydon	2	48,517
Goshen	2	49,262
Grantham	13	379,171
Langdon	1	36,187
Lempster	2	65,315
Newport	12	358,945
Plainfield	5	138,522
Springfield	3	90,750
Sunapee	14	429,564
Unity	2	73,058
Washington	4	119,878
	<u>100%</u>	<u>\$2,978,326</u>

D. DUE TO OTHER GOVERNMENTS

Amounts due to other governments consists of \$ 203,842 due to the State of New Hampshire by the Sullivan County Registrar of Deeds for fees collected on behalf of the State.

E. CHANGES IN GENERAL FIXED ASSETS

The changes in general fixed assets were as follows:

	Building & Improvements	Equipment	Construction In Process
Balance, December 31, 1985	\$1,238,004	\$ 255,538	\$1,150,827
Additions	3,224	104,479	290,535
Deletions	(75,117)	(26,002)	
Transfers	<u>1,441,362</u>	<u>--</u>	<u>(1,441,362)</u>
Balance, December 31, 1986	<u>\$2,607,473</u>	<u>\$ 334,015</u>	<u>\$ --</u>

F. LONG-TERM DEBT

Long-term debt at December 31, 1986 consisted of the following:

\$1,395,000 Hospital Bond (issue date 1/1/69),
principal due in annual installments over
20 years, interest is payable semiannually
at 4.75% (this issue is being serviced by the
Enterprise Fund) \$ 138,000

SULLIVAN COUNTY
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\$ 755,000 House of Corrections (issue date 6/1/77)
principal due in annual installments over
10 years, interest is payable semiannually at
4.5% (this issue is being serviced by the
General Fund) 75,000

\$1,700,000 Building Improvement Bond (issue
date 2/27/85) principal due in annual
installments of \$ 170,000 over 10 years,
interest is payable semiannually at 8.1%
(this issue is being serviced by the
General Fund) 1,530,000

\$1,743,000

The following is a summary of bond transactions for the year
ended December 31, 1986:

	January 1, 1986	Retirements	December 31, 1986
Hospital bond	\$ 207,000	\$ 69,000	\$ 138,000
Corrections bond	150,000	75,000	75,000
Building improvement bond	<u>1,700,000</u>	<u>170,000</u>	<u>1,530,000</u>
	<u>\$2,057,000</u>	<u>\$ 314,000</u>	<u>\$1,743,000</u>

Future minimum payments are as follows:

1987	\$ 314,000
1988	237,000
1989	170,000
1990	170,000
1991	170,000
Thereafter	682,000

G. RETIREMENT SYSTEM

All permanent full time employees of the County hired subsequent to January 1, 1970 must participate in the State of New Hampshire retirement system after serving a probationary period. Under this plan, participants contribute annually a percentage of compensation which is fixed by law and dependent upon age when contribution begins. The County's contribution rate for normal cost of the plan is based on a actuarial valuation of the state plan and is set at a percentage of annual compensation for all employees.

SULLIVAN COUNTY
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The rates for 1986 were as follows:

	<u>January 1, 1986 to June 30, 1986</u>	<u>July 1, 1986 to December 31, 1986</u>
Sheriff Deputies	8.65%	7.74%
All other employees	1.47%	1.21%

The amount, if any, of the excess of vested benefits over pension fund assets for Sullivan County is not available. The total pension cost to the County was approximately \$ 33,400 for the year ended December 31, 1986.

H. RESTATEMENT OF FUND EQUITY

A liability for compensated absences was recorded in the 1985 financial statements as compensation for County Home employees was expensed when earned for both budget and financial accounting purposes resulting in a reduction in undesignated fund equity of \$ 54,559. As the budget does not contemplate expenditures for compensation earned but not taken, it was not proper to record these expenditures for budget purposes. Consequently, January 1, 1986 fund balances have been adjusted to properly reflect these expenditures for budget purposes. The 1986 financial statements properly expense compensation for County Home employees when earned for financial statement purposes and when paid for budget purposes.

